



West Virginia Curbside Voting Guide

WEST VIRGINIA SECRETARY OF STATE'S OFFICE

ELECTIONS DIVISION

September 17, 2024

Under the ADA, the county commission must select polling sites that are or can be made accessible, so that voters with disabilities can participate in elections on the same terms and with the same level of privacy as other voters. In the rare circumstance that a polling place is inaccessible, voters with physical impairments that prevent them from entering the polling place may request to vote an absentee ballot from an automobile if no voters are voting or waiting to vote inside the polling place. See

<https://www.ada.gov/resources/protecting-voter-rights/> for more information.

Preparing Inaccessible Polling Places for Curbside Voting:

Step 1: Post signage provided by the County Clerk informing voters of the possibility of voting curbside, the location of the curbside voting, and how voters can notify poll workers that they are waiting curbside. Ensure the signage and/or intercom are not installed in a way that would interfere with the accessible route.

Step 2: Set up the method as instructed by the County Clerk for voters with disabilities to announce their arrival at the curbside (a temporary doorbell or buzzer system would be sufficient, but not a telephone system requiring the use of a cell phone or a call ahead notification).

Administering Curbside Voting

Step 1: Upon receiving an alert from a curbside voter, if there are voters present inside the polling place, a poll worker may walk to the entrance of the polling place and momentarily stop voters from entering. If your precinct has an extra team of poll workers, curbside voting will not need to pause if five poll workers remain in your precinct.

Step 2: Once the voters who were already present in the polling place are finished casting their ballots, two election commissioners or poll clerks of opposite parties in the precinct provide the voter an absentee ballot application, an absentee ballot designated for curbside voting by the county clerk, the Absentee Voter's Ballot Envelope No. 2, a secrecy envelope, and all materials available to voters in the polling place (for example, a sample ballot and write-in list).

If the voter requires assistance, the two Election Commissioners or poll clerks or person designated by the voter shall sign number seven on page two of the voter's absentee ballot application, titled "Oath of Voter's Assistant."

Step 3: The voter returns the completed absentee ballot application, completed Absentee Voter's Ballot Envelope No. 2, and their ballot secured in the sealed secrecy envelope to the poll workers.

Step 4: After the poll workers return to the polling place with the voter's absentee ballot application and materials, voting within the polling place may resume.

Step 5: At the end of the night, the precinct poll workers return curbside voter absentee ballot materials and applications to the county clerk with all other election materials.