2020 HAVA Security Funds Grant Request Cover Page

Federal Award ID: WV20101CARES CFDA 90.404 Budget Period: 3/28/2020 – 12/31/2020

The County Commission of Wood County, on the 6th day of July 2020, herein make application for a 2020 HAVA Act subgrant or reimbursement in the total amount of $163,002.50 as reflected in the "request" in Attachment C.

With regard to required matching funds, the County Commission represents that it has the required percentage of matching funds as required by Code of State Rules §153-10; and that the County has the authority and ability to spend the requested funds through lawful purchasing procedures no later than one hundred twenty (120) days from receipt of the award.

We, the undersigned, hereby affirm and swear by our signatures below that the County Commission has met and passed a resolution authorizing the County to purchase or request reimbursement in the request form (Attachment C) to enter into this grant agreement.

Commissioner

Commissioner

Commissioner

July 6, 2020
Date

July 6, 2020
Date

July 6, 2020
Date

The foregoing instrument was acknowledged before me on the following date:

Clerk of the County Commission

July 6, 2020
Date
Attachment C
County: Wood
Date July 6, 2020

2020 HAVA SECURITY FUNDS SUB-GRANT REQUEST

Requests for sub-grants for may be requested by submitting all the following documents to the Secretary of State's Office. Guidance on the 2020 HAVA Security Funds Sub-grant can be found in the Instructions and the Grant Notification. Any request that does not include all required documentation may be rejected and the additional requirements will be requested to be submitted for consideration:

All requests:
Itemized sub-grant request descriptions:

VENDOR & DESCRIPTION

1. ES&S ........................................................................ Cost: 157,615.00
2. Virtual Graffiti .......................................................... Cost: 5,387.50
3. ...................................................................................... Cost:
4. ...................................................................................... Cost:
5. ...................................................................................... Cost:
6. ...................................................................................... Cost:
7. ...................................................................................... Cost:
8. ...................................................................................... Cost:
9. ...................................................................................... Cost:
10. ..................................................................................... Cost:

Total .................................................................................. Cost $ 163,002.50

Additional information required:
Recipient sub-grants (grant of funds to make purchase) must include attachments including:
1. Three vendor quotes or cost estimates for product or services

Reimbursements of qualified purchases that have been made must also include:
1. Proof of payment for all items
2. Invoice from the vendor or vendors, if applicable
3. Acceptance of Delivery documentation for purchased items or services
4. List of equipment identification or serial numbers
CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose according. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

* APPLICANT'S ORGANIZATION

Wood County Commission

* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Prefix:                      * First Name:  Mark  Middle Name:  

* Last Name:  Rhodes  

* Title:  County Clerk  

* SIGNATURE:  

* DATE:  July 6, 2020
July 16, 2020

HAVA Grant Board
WV Secretary of State Elections Division
State Capitol Building
Charleston, WV 25305

RE: Grant Application

The County Commission of Wood County is requesting funding from the Help America Vote Act funds to purchase 70 ePollbooks and a new firewall.

Our current firewall is approximately ten years old. We do apply software updates when posted, but we feel it is time to update our hardware.

We are requesting to purchase seventy ePollbooks, one for each or our sixty-eight precinct and two spares. The ePollbooks would have helped relieve the lines during the June Primary election. During the primary Wood County had to combine precincts because of the number of poll workers available. We printed the combined poll book and split it alphabetically. Lines would form in one section of the alphabet while another section would have some down time. Having ePollbooks would permit the voter to go to the next available Clerk’s table instead of a designated table.

I believe with the current pandemic situation counties will have problems finding both poll workers and locations and we will be forced to combine precincts again for the General Election. Having the ePollbook will permit Wood County to better plan and better serve the voters that want to show up in person.

Thank you for your consideration of this request and if you need anything further information please let me know.

Respectfully submitted,

Mark Rhodes, Clerk
Wood County Commission
Wood County, West Virginia
Electronic Pollbook Quote
Submitted by Election Systems and Software, LLC

Purchase Solution Includes:

<table>
<thead>
<tr>
<th>Description</th>
<th>UOM</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>ExpressPoll Tablet With Stand:</td>
<td>Each</td>
<td>70</td>
<td>$1,150.00</td>
<td>$80,500.00</td>
</tr>
<tr>
<td>ExpressPoll System including 10&quot; Tablet, Stand, Integrated Barcode Reader, 32GB Thumb Drive, Carrying Case, Mobile Device Management and ExpressPoll Software Application</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ExpressPoll External Printer Options:</td>
<td>Each</td>
<td>70</td>
<td>$130.00</td>
<td>$9,100.00</td>
</tr>
<tr>
<td>DYM0 450 Turbo Printer with Power Supply/Cord and USB Cable</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
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<td>Per Unit</td>
<td>70</td>
<td>$50.00</td>
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<tr>
<td>Project Management</td>
<td>Day</td>
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<td>$1,700.00</td>
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<td>$4,675.00</td>
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<tr>
<td>Pollbook Software Training</td>
<td>Day</td>
<td>1</td>
<td>$1,700.00</td>
<td>$1,700.00</td>
</tr>
<tr>
<td>Shipping (ExpressPoll Hardware &amp; Software)</td>
<td>Per Unit</td>
<td>70</td>
<td>$20.00</td>
<td>$1,400.00</td>
</tr>
<tr>
<td>One-Year Hardware and Software Warranty</td>
<td>N/A</td>
<td></td>
<td>Included</td>
<td></td>
</tr>
</tbody>
</table>

Order Total  $157,615.00

Payment Terms:
$39,403.75 Due within thirty (30) calendar days of contract execution.
$118,211.25 Due within thirty (30) calendar days of delivery of ExpressPoll Hardware and/or ExpressPoll Software.

Estimated Data Conversion Fees (Per Election if ES&S is Performing the Data Conversion):

<table>
<thead>
<tr>
<th>NON-ES&amp;S Voter Registration System Customer</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Set-Up/Configuration Fee</td>
<td>Per Election</td>
<td></td>
<td>$750.00</td>
</tr>
<tr>
<td>Includes Data Analysis, Delivery of Sample Data, and Delivery of Final Data Configuration File Customization</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Screen Customization</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Options Setting</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
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Testing/Validation
- Validation of Final Record Counts
- Baseline Validation of Application Workflows & Active Functions
- Tuning of Special Configuration or Customer Options

| Processing Fee Per Registered Voter | Per RV | 55,000 | $0.0250 | $1,375.00 |
| Signature File Processing | Per RV | 0 | $0.0050 | TBD |
| Voter Images Processing | Per RV | 0 | $0.0050 | TBD |
| Pollbook Database Daily Update (fee per update) | Per RV | 0 | $52.00 | TBD |
| Pollbook Database Update (fee per update) | Per Update | 0 | $225.00 | TBD |
| Voter History Update (fee per update) | Per Update | 0 | $225.00 | TBD |
| Reconversion Fee | Each | 0 | $250.00 | TBD |
| Poll Location Map Display | Each | 0 | $150.00 | TBD |
| Custom Conversion per Hour | Hour | 0 | $250.00 | TBD |
**BILL TO:**
Wood County Sheriff's Office  
1 Court Square  
Parkersburg WV 26101  
USA

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<table>
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<tr>
<th>Qty</th>
<th>Item</th>
<th>Description</th>
<th>WHS</th>
<th>Price</th>
<th>Tax %</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>XG31T2HUS</td>
<td>XG 310 rev. 2 Security Appliance - US power cord</td>
<td>DS1</td>
<td>2,066.55</td>
<td>0.000</td>
<td>4,133.10</td>
</tr>
<tr>
<td>1</td>
<td>XN313C9AA</td>
<td>XG 310 Network Protection - 36 MOS</td>
<td>DS1</td>
<td>1,254.40</td>
<td>0.000</td>
<td>1,254.40</td>
</tr>
</tbody>
</table>

**Payment Terms:** Credit Card

Order Subtotal: $5,387.50  
Total Before Tax: $5,387.50  
Total Amount: $5,387.50

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**RETURN POLICY:** All Returns must meet all applicable criteria listed in our Return Policy found at http://www.VirtualGraffiti.com/return-policy.htm. For approval please contact the sales representative listed on this invoice.

* All Claims for shortage, damaged or shipping errors must be made within 3 days of receipt.
* All sales have a 30 day return period unless noted otherwise.
* Customers must receive a valid RMA during the return period prior to returning any products.
* No cash refunds.
* Non-defective items returned subject to 15% restocking fee.
* Warranties void if labels removed or tampered with.
* Returns must include all original packaging and include all accessories & documentation.
* All software and license downloads are not returnable. All sales are final when software has been registered, activated or used.
July 16, 2020

HAVA Grant Board
WV Secretary of State Elections Division
State Capitol Building
Charleston, WV 25305

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[Signatures of Commissioners]

July 6, 2020
Date

July 6, 2020
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July 6, 2020
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[Signature of Clerk of the County Commission]

July 6, 2020
Date
Wood County, West Virginia
Electronic Pollbook Quote
Submitted by Election Systems and Software, LLC

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<td></td>
<td>Included</td>
<td></td>
</tr>
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Order Total: $39,403.75

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| Set-Up/Configuration Fee | Election | $750.00 |
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| Options Setting |

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- Validation of Final Record Counts
- Baseline Validation of Application Workflows & Active Functions
- Testing of Special Configuration or Customer Options

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| Signature File Processing | Per RV | 0 | $0.0050 | TBD |
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| Poll Location Map Display | Each | 0 | $150.00 | TBD |
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6/23/2020

Page 1 of 2

Quote
Wood County, West Virginia
Electronic Pollbook Quote
Submitted by Election Systems and Software, LLC

**Purchase Solution Includes:**

<table>
<thead>
<tr>
<th>Description</th>
<th>UOM</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated Data Conversion Fees</td>
<td></td>
<td></td>
<td></td>
<td>$2,125.00</td>
</tr>
</tbody>
</table>

Note: Data Conversion Services will be invoiced as services are provided and total fees will be based upon actual work performed. 100% of invoice total due within 30 calendar days of invoice date.

### Annual Post-Warranty Maintenance and Support Fees

*(Fees are Based Upon a 1-Year Customer Commitment to Subscribe to the Following Services)*

<table>
<thead>
<tr>
<th>PollBook Software</th>
<th>Per Unit</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>ExpressPoll Software License and Maintenance and Support Fee - Year 1</td>
<td></td>
<td>70</td>
<td>$125.00</td>
<td>$8,750.00</td>
</tr>
</tbody>
</table>

Note: Annual Software License, Hosting, and Maintenance and Support fees of $8,750.00 will be invoiced 90-days prior to beginning of the post-warranty period. 100% of invoice total due within 30 calendar days of invoice date.

**Footnotes:**

1. Pricing valid for thirty (30) calendar days and is subject to change without notice thereafter.
Attachment C

County: Wood

Date July 6, 2020

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Cost:

Total

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3. Acceptance of Delivery documentation for purchased items or services
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* APPLICANT'S ORGANIZATION
Wood County Commission

* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE
Prefix:  * First Name:  Mark  Middle Name: 
Last Name:  Rhodes  Suffix:  
Title:  County Clerk

* SIGNATURE:  

* DATE:  July 6, 2020
**BILL TO:**  
Wood County Sheriff's Office  
1 Court Square  
Parkersburg WV 26101  
USA

**SHIP TO:**  
Wood County Sheriff's Office  
1 Court Square  
Parkersburg WV 26101  
USA

<table>
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<th>Qty</th>
<th>Item</th>
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<td>0.00</td>
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**Payment Terms:** Credit Card

**Order Subtotal:** $5,387.50  
**Total Before Tax:** $5,387.50  
**Total Amount:** $5,387.50

RETURN POLICY: All Returns must meet all applicable criteria listed in our Return Policy found at http://www.VirtualGraffiti.com/return-policy.htm. For approval please contact the sales representative listed on this invoice.

* All Claims for shortage, damaged or shipping errors must be made within 3 days of receipt.  
* All sales have a 30 day return period unless noted otherwise.  
* Customers must receive a valid RMA during the return period prior to returning any products.  
* No cash refunds.  
* Non-defective items returned subject to 15% restocking fee.  
* Warranties void if labels removed or tempered with.  
* Returns must include original packaging and include all accessories & documentation.  
* All software and license downloads are not returnable. All sales are final when software has been registered, activated or used.