

Attachment B

2020 HAVA CARES Act Grant Request Cover Page

Federal Award ID: WV20101CARES CFDA 90.404 **Budget Period:** 3/28/2020 – 12/31/2020
August

The County Commission of Wetzel County, on the 11th day of ~~July~~ 2020, herein make application for a 2020 HAVA Act subgrant or reimbursement in the total amount of \$ 186,151.00, as reflected in the "request" in Attachment C.

With regard to required matching funds, the County Commission represents that it has the required percentage of matching funds as required by Code of State Rules §153-10; and that the County has the authority and ability to spend the requested funds through lawful purchasing procedures no later than one hundred twenty (120) days from receipt of the award.

We, the undersigned, hereby affirm and swear by our signatures below that the County Commission has met and passed a resolution authorizing the County to purchase or request reimbursement in the request form (Attachment C) to enter into this grant agreement.

Samuel P. Kern
Commissioner

August 11, 2020
Date

Rita S. Neasley
Commissioner

August 11, 2020
Date

Meggy A. Mams
Commissioner

August 11, 2020
Date

*Commissioner

Date

*Commissioner

Date

*If applicable

The foregoing instrument was acknowledged before me on the following date:

Candice Haugle
Clerk of the County Commission

August 11, 2020
Date

County: Wetzel

Date: August 10, 2020

2020 HAVA CARES ACT SUB-GRANT REQUEST

Requests for sub-grants may be requested by submitting all the following documents to the Secretary of State's Office. Guidance on the 2020 HAVA CARES Act Sub-grant can be found in the Instructions and the Grant Notification. Any request that does not include all required documentation may be rejected and the additional requirements will be requested to be submitted for consideration:

All requests:

Itemized sub-grant request descriptions:

VENDOR & DESCRIPTION

	<u>Election Systems & Software</u>	
1.	<u>ExpressVote Dual Cart</u>	Cost: <u>\$94,371.00</u>
2.	<u>Election Systems & Software</u>	Cost: <u>\$91,780.00</u>
	<u>Electronic Pollbooks</u>	
3.	_____	Cost: _____
4.	_____	Cost: _____
5.	_____	Cost: _____
6.	_____	Cost: _____
7.	_____	Cost: _____
8.	_____	Cost: _____
9.	_____	Cost: _____
10.	_____	Cost: _____
Total		Cost \$ <u>186,151.00</u>

Additional information required:

Recipient sub-grants (grant of funds to make purchase) must include attachments including:

1. Three vendor quotes or cost estimates for product or services

Reimbursements of qualified purchases that have been made must also include:

1. Proof of payment for all items
2. Invoice from the vendor or vendors, if applicable
3. Acceptance of Delivery documentation for purchased items or services
4. List of equipment identification or serial numbers



Wetzel County, WV
Purchase Proposal Quote
Submitted by Election Systems & Software

Purchase Solution Includes:

Quantity	Item Description	Price
43	ExpressVote Dual Cart with Installation	\$90,171.00
X	Shipping and Handling	\$4,200.00
Total Purchase Solution		\$94,371.00

Footnotes:

1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
2. Rates valid for 60 days and thereafter may change.
3. Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.



Wetzel County, WV Electronic Pollbook Quote Submitted by Election Systems and Software, LLC

Purchase Solution Includes:

Description	UOM	Qty	Unit Price	Total Price
ExpressPoll Tablet With Stand:				
ExpressPoll System Including 10" Tablet, Stand, Integrated Barcode Reader, Carrying Case, Mobile Device Management and ExpressPoll Software Application	Each	40	\$1,215.00	\$48,600.00
ExpressPoll External Printer Options:				
DYMO 450 Turbo Printer with Power Supply/Cord and USB Cable	Each	40	\$130.00	\$5,200.00
DYMO Thermal Paper Rolls - 300 ft	Each	40	\$7.00	\$280.00
Other:				
ExpressVote Activation Card Printer	Each	40	\$725.00	\$29,000.00
Implementation Services:				
Acceptance Testing	Event	1	\$3,400.00	\$3,400.00
Project Management	Day	1	\$1,700.00	\$1,700.00
Pollbook Software Training	Day	1	\$1,700.00	\$1,700.00
Shipping (ExpressPoll Hardware & Software)	Per Unit	40	\$20.00	\$800.00
One-Year Hardware and Software Warranty	N/A			Included
Order Total				\$91,780.00

Payment Terms:

- \$22,945.00 Due within thirty (30) calendar days of contract execution.
- \$68,835.00 Due within thirty (30) calendar days of delivery of ExpressPoll Hardware and/or ExpressPoll Software.

**Annual Post-Warranty Maintenance and Support Fees
(Fees are Based Upon a 1-Year Customer Commitment to Subscribe to the Following Services)**

PollBook Software:

ExpressPoll Software License and Maintenance and Support Fee - Year 1	Per Unit	40	\$125.00	\$5,000.00
---	----------	----	----------	------------

Note: Annual Software License, Hosting, and Maintenance and Support fees of \$5,000.00 will be invoiced 90-days prior to beginning of the post-warranty period. 100% of invoice total due within 30 calendar days of invoice date.

Footnotes:

1. Pricing valid for thirty (30) calendar days and is subject to change without notice thereafter.

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

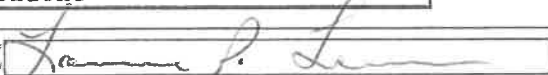
(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION	
Wetzel County Commission	
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Prefix: <input type="text"/>	* First Name: <input type="text" value="Lawrence"/> Middle Name: <input type="text" value="P."/>
* Last Name: <input type="text" value="Lemon"/>	Suffix: <input type="text"/>
* Title: <input type="text" value="President"/>	
* SIGNATURE: 	* DATE: <input type="text" value="August 11, 2020"/>



WETZEL COUNTY COMMISSION

Lawrence P. Lemon, President
Lisa L. Heasley, Vice-President
Gregory A. Morris, Commissioner
Jessica L. Davis, Admin. Assistant

P.O. Box 156
New Martinsville, WV 26155

PH: (304) 455-8217
FAX: (304) 455-4450

Carol S. Hought, County Clerk

August 11, 2020

Sources of Funds for County Match

Be advised that the Wetzel County Commission has sufficient funds in the General County Fund Budget for Fiscal Year 20-21 for the required county match on the HAVA Subgrant application.

WETZEL COUNTY COMMISSION

Lawrence P. Lemon, President

Lisa L. Heasley, Vice-President

Gregory A. Morris, Commissioner



WETZEL COUNTY COMMISSION

Lawrence P. Lemon, President
Lisa L. Heasley, Vice-President
Gregory A. Morris, Commissioner
Jessica L. Davis, Admin. Assistant

P.O. Box 156
New Martinsville, WV 26155

PH: (304) 455-8217
FAX: (304) 455-4450

Carol S. Haught, County Clerk

August 11, 2020

County indebtedness, arrearage or obligation to the State of West Virginia

Be advised that the Wetzel County Commission is up to date on any payments or obligations to the State of West Virginia and is not in arrears with any such payment.

WETZEL COUNTY COMMISSION

Lawrence P. Lemon, President

Lisa L. Heasley, Vice-President

Gregory A. Morris, Commissioner