

Attachment B

2020 HAVA Security Funds Grant Request Cover Page

Federal Award ID: WV20101CARES CFDA 90.404 **Budget Period:** 3/28/2020 – 12/31/2020

The County Commission of WARDY County, on the 23rd day of July 2020, herein make application for a 2020 HAVA Act subgrant or reimbursement in the total amount of \$ 203,663.50 , as reflected in the "request" in Attachment C.

With regard to required matching funds, the County Commission represents that it has the required percentage of matching funds as required by Code of State Rules §153-10; and that the County has the authority and ability to spend the requested funds through lawful purchasing procedures no later than one hundred twenty (120) days from receipt of the award.

We, the undersigned, hereby affirm and swear by our signatures below that the County Commission has met and passed a resolution authorizing the County to purchase or request reimbursement in the request form (Attachment C) to enter into this grant agreement.

Commissioner

Date

Commissioner

Date

David Workman
Commissioner

7/23/2020
Date

David S. Lamsie
*Commissioner

7/23/2020
Date

*Commissioner

Date

*If applicable

The foregoing instrument was acknowledged before me on the following date:

[Signature]
Clerk of the County Commission

7/23/2020
Date

Attachment C

County: HARDY

Date: 7/23/2020

2020 HAVA SECURITY FUNDS SUB-GRANT REQUEST

Requests for sub-grants for may be requested by submitting all the following documents to the Secretary of State’s Office. Guidance on the 2020 HAVA Security Funds Sub-grant can be found in the Instructions and the Grant Notification. Any request that does not include all required documentation may be rejected and the additional requirements will be requested to be submitted for consideration:

All requests:

Itemized sub-grant request descriptions:

VENDOR & DESCRIPTION

1. <u>1-DS450 High speed scanner/10-4 gig mem</u>	Cost: <u>\$52,500.00</u>
2. <u>1-DS200 Precinct Scanner for EV/ABS</u>	Cost: <u>\$ 5,975.00</u>
3. <u>31-Express Vote ballot marking devices</u>	Cost: <u>\$108,500.00</u>
4. <u>Software</u>	Cost: <u>\$ 6,851.00</u>
5. <u>Election Services</u>	Cost: <u>\$21,800.00</u>
6. <u>Post Warrenty Lic./Maintenance/Support</u>	Cost: <u>\$ 8,037.50</u>
7. _____	Cost: _____
8. _____	Cost: _____
9. _____	Cost: _____
10: _____	Cost: _____
 Total	 Cost <u>\$203,663.50</u>

Additional information required:

Recipient sub-grants (grant of funds to make purchase) must include attachments including:

1. Three vendor quotes or cost estimates for product or services

Reimbursements of qualified purchases that have been made must also include:

1. Proof of payment for all items
2. Invoice from the vendor or vendors, if applicable
3. Acceptance of Delivery documentation for purchased items or services
4. List of equipment identification or serial numbers

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Accrual Basis

Hardy County Commission
GENERAL COUNTY BUDGET TO ACTUAL COMPARISON REPORT
July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
296 · Restricted Fund Balance	0.00	173,503.00	-173,503.00	0.0%
298 · Assigned Fund Balance	0.00	692,966.00	-692,966.00	0.0%
301-001 · CURRENT YEAR-TAXES	0.00	3,996,459.00	-3,996,459.00	0.0%
301-002 · Prior Year Taxes	0.00	80,000.00	-80,000.00	0.0%
301-006 · Supplemental taxes	0.00	15,000.00	-15,000.00	0.0%
301-007 · SURPLUS	0.00	1,000.00	-1,000.00	0.0%
302 · Taxes Penalties Int & Pub fees	0.00	45,000.00	-45,000.00	0.0%
304 · Property Transfer Tax	23,090.10	70,000.00	-46,909.90	33.0%
306 · Gas & Oil Severance	0.00	15,000.00	-15,000.00	0.0%
308 · Wine & Liquor Tax	0.00	5,000.00	-5,000.00	0.0%
309 · Hotel Occupancy Tax	1,675.60	45,000.00	-43,324.40	3.7%
319 · Miscellaneous Permits	952.00	8,000.00	-7,048.00	11.9%
323 · Grants - State	3,500.00	0.00	3,500.00	100.0%
325 · Federal Payment in Lieu of Tax	0.00	75,000.00	-75,000.00	0.0%
327 · Charge for Service	0.00	100.00	-100.00	0.0%
329 · Sheriff's Service of Process	257.00	2,000.00	-1,743.00	12.9%
331 · County Clerk's Earnings	4,169.80	23,000.00	-18,830.20	18.1%
332 · Circuit Clerk's Earnings	704.25	20,000.00	-19,295.75	3.5%
333 · Prosecuting Attorneys Earnings	49.16	500.00	-450.84	9.8%
337 · County Clerk Deed Fees	300.00	1,900.00	-1,600.00	15.8%
340 · Rents & Concessions	270.00	9,000.00	-8,730.00	3.0%
348 · Franchise Agreement	0.00	16,000.00	-16,000.00	0.0%
350 · IRP Fees	0.00	16,000.00	-16,000.00	0.0%
381 · Fines, Fees & Court Costs	1,162.25	10,000.00	-8,837.75	11.6%
362 · Reg. Jail Oper. Partial Reimb.	0.00	20,000.00	-20,000.00	0.0%
365 · Interest Earned on Investments	1.99	15,000.00	-14,998.01	0.0%
366 · Miscellaneous Revenue	0.00	20,000.00	-20,000.00	0.0%
367 · Sheriff's Commission	0.00	10,000.00	-10,000.00	0.0%
369 · Commissions	0.30	1,000.00	-999.70	0.0%
370 · Gaming Income	0.00	35,000.00	-35,000.00	0.0%
373 · VIDEO LOTTERY	0.00	15,000.00	-15,000.00	0.0%
374 · Planning Commission Revenue	50.00	1,500.00	-1,450.00	3.3%
382 · Refunds/Reimb External	22,649.19	12,000.00	10,649.19	188.7%
394 · General School Fund Reimb	0.00	130,000.00	-130,000.00	0.0%
399 · Transfer-Assessor Val. Fund	0.00	126,800.00	-126,800.00	0.0%
Total Income	58,831.64	5,706,728.00	-5,647,896.36	1.0%
Gross Profit	58,831.64	5,706,728.00	-5,647,896.36	1.0%
Expense				
100-000 · PAYROLL EXPENSES				
101-000 · OFFICIAL'S SALARIES	18,378.30	321,328.00	-302,949.70	5.7%
102-000 · OFFICIAL'S SALARY SUPP				
102-001 · Supp - Dog Tax	949.80			
102-002 · Supp - Sheep and Goat	27.80			
102-000 · OFFICIAL'S SALARY SUPP - Other	0.00	36,100.00	-36,100.00	0.0%
Total 102-000 · OFFICIAL'S SALARY SUPP	977.60	36,100.00	-35,122.40	2.7%
103-000 · SALARIES & WAGES ALL EMPS				
103-012 · Courthouse Security	2,782.50	91,800.00	-89,017.50	3.0%
103-017 · Drug Interdiction	0.00	4,825.00	-4,825.00	0.0%
103-018 · HCEAA Collection	409.08	9,000.00	-8,590.92	4.5%
103-020 · Cops in School	1,718.75	0.00	1,718.75	100.0%
103-000 · SALARIES & WAGES ALL EMPS - Other	82,062.51	1,780,097.00	-1,698,034.49	4.6%
Total 103-000 · SALARIES & WAGES ALL EMPS	85,972.84	1,885,722.00	-1,798,749.16	4.6%
104-000 · FICA MATCH	9,505.21	179,639.00	-170,133.79	5.3%
105-000 · GROUP INSURANCE	55,854.96	581,200.00	-525,345.04	9.6%
106-000 · RETIREMENT EXPENSE	11,828.27	222,178.00	-210,349.73	5.3%
108-000 · OVERTIME/HOLIDAYS				
108-010 · Non Holiday	718.83	5,000.00	-4,281.17	14.4%
108-000 · OVERTIME/HOLIDAYS - Other	963.47	20,000.00	-19,036.53	4.8%
Total 108-000 · OVERTIME/HOLIDAYS	1,682.30	25,000.00	-23,317.70	6.7%
109-000 · EXTRA HELP	5,673.00	57,500.00	-51,827.00	9.9%
112-000 · INCREMENT PAY	11,350.00	4,900.00	6,450.00	231.6%

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION

HARBY COUNTY COMMISSION

* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Prefix: * First Name: Middle Name:
* Last Name: Suffix:
* Title:

* SIGNATURE: * DATE:

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 07/14/20
 Accrual Basis

Hardy County Commission
 GENERAL COUNTY BUDGET TO ACTUAL COMPARISON REPORT
 July 2020 through June 2021

	Jul '20 - Jun 21	Budget	\$ Over Budget	% of Budget
222-000 · Dues & Subscriptions	13,000.00	21,800.00	-8,800.00	59.6%
223-000 · Professional Services	0.00	47,540.00	-47,540.00	0.0%
224-000 · Audit Costs	0.00	60,000.00	-60,000.00	0.0%
226-000 · Insurance & Bond	59,206.25	145,000.00	-85,793.75	40.8%
230-000 · Contract Service	2,209.75	102,930.00	-100,720.25	2.1%
232-000 · Bank Charges	0.00	5,255.00	-5,255.00	0.0%
233-000 · Investigations	0.00	2,000.00	-2,000.00	0.0%
237-000 · Other Fees	0.00	200.00	-200.00	0.0%
240-000 · Refunds/Reimb	0.00	500.00	-500.00	0.0%
341-000 · Supplies	686.77	118,883.00	-118,196.23	0.6%
341-001 · Donation for Fran Welton	66.66	500.00	-433.34	13.3%
342-000 · Record Books	344.08	18,600.00	-18,255.92	1.8%
343-000 · Fuel for autos	0.00	50,300.00	-50,300.00	0.0%
345-000 · Law Enforcement Uniforms	615.00	6,600.00	-5,985.00	9.3%
346 · Vending	0.00	500.00	-500.00	0.0%
349-000 · Charges by Other Govt Entities	34,161.00	638,000.00	-603,839.00	5.4%
353-000 · Computer Software	0.00	77,550.00	-77,550.00	0.0%
456 · Land purchase	4,000.00	0.00	4,000.00	100.0%
458 · Other Improvements				
001 · Stream Work (R)	0.00	21,403.00	-21,403.00	0.0%
458 · Other Improvements - Other	0.00	8,365.00	-8,365.00	0.0%
Total 458 · Other Improvements	0.00	29,768.00	-29,768.00	0.0%
459-09 · Donations to LE	0.00	525.00	-525.00	0.0%
459 · Equipment				
002 · Fire Protection (R)	0.00	9,109.00	-9,109.00	0.0%
459-003 · SRT Equipment	2,317.40	0.00	2,317.40	100.0%
459 · Equipment - Other	8,799.00	146,316.00	-137,517.00	6.0%
Total 459 · Equipment	11,116.40	155,425.00	-144,308.60	7.2%
460-000 · County Clerk Operations	0.00	2,440.00	-2,440.00	0.0%
566 · Other Funds Contrl	0.00	89,200.00	-89,200.00	0.0%
567-000 · CONTRIB/TRANS-OTHER GOV ENTITIE	2,500.00	96,200.00	-93,700.00	2.6%
568-000 · Other Contributions/Transfers	5,000.00	181,188.00	-176,188.00	2.8%
Total Expense	344,068.66	5,706,728.00	-5,362,659.34	6.0%
Net Ordinary Income	-285,237.02	0.00	-285,237.02	100.0%
Net Income	-285,237.02	0.00	-285,237.02	100.0%

RESOLUTION

Whereas, the Hardy County Commission was created by the West Virginia Constitution to govern over the County Government finances; and,

Whereas, the Hardy County Commission, with the advanced age of the existing Voting Equipment and with the advice of the Hardy County Clerk, have determined the County should upgrade their election equipment;

Whereas, there are matching Federal Funds available thru the 2020 HAVA Security Funds Grant, being Federal Award ID: WV20101 CARES CFDA 90.404; and

Whereas, The Hardy County Commission states there is no indebtedness, arrearage or obligation to the State of West Virginia or its agencies at this time; and

Whereas, the Hardy County Commission has implemented the Drug-Free Workplace Requirements

NOW Therefore; The Hardy County Commission does hereby authorize the purchase of and request for reimbursement for Election equipment as listed, in the "Attachment C" and to enter into a Grant Agreement with the 2020 HAVA Act subgrant.

Dated this 23rd Day of July, 2020

Harold K. Michael, President



David S. Fansler, Commissioner



David J. Workman, Commissioner

Attest:



Gregory L. Ely, Hardy County Clerk