

Attachment B


2020 HAVA CARES Act Grant Request Cover Page

Federal Award ID: WV20101CARES CFDA 90.404 **Budget Period:** 3/28/2020 – 12/31/2020

The County Commission of BROOKE County, on the 14TH day of July 2020, herein make application for a 2020 HAVA Act subgrant or reimbursement in the total amount of \$ \$510,136.00, as reflected in the "request" in Attachment C.

With regard to required matching funds, the County Commission represents that it has the required percentage of matching funds as required by Code of State Rules §153-10; and that the County has the authority and ability to spend the requested funds through lawful purchasing procedures no later than one hundred twenty (120) days from receipt of the award.

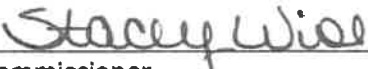
We, the undersigned, hereby affirm and swear by our signatures below that the County Commission has met and passed a resolution authorizing the County to purchase or request reimbursement in the request form (Attachment C) to enter into this grant agreement.



Commissioner

7-14-2020

Date



Commissioner

7-14-2020

Date



Commissioner

7/14/2020

Date

*Commissioner

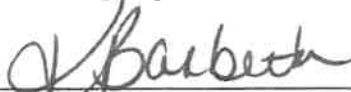
Date

*Commissioner

Date

*If applicable

The foregoing instrument was acknowledged before me on the following date:



Clerk of the County Commission

7-14-2020

Date

Attachment C

County: Brooke

Date: 7-14-2020

2020 HAVA CARES ACT SUB-GRANT REQUEST

Requests for sub-grants for may be requested by submitting all the following documents to the Secretary of State's Office. Guidance on the 2020 HAVA CARES Act Sub-grant can be found in the Instructions and the Grant Notification. Any request that does not include all required documentation may be rejected and the additional requirements will be requested to be submitted for consideration:

All requests:

Itemized sub-grant request descriptions:

VENDOR & DESCRIPTION

1. <u>ES&S-ExpressVote Ballot-Marking Device (80)</u>	Cost: <u>\$266,000.00</u>
2. <u>ES&S-ExpressVote Soft Cases (80)</u>	Cost: <u>\$14,000.00</u>
3. <u>ES&S- Model DS200 Precinct Scanner (25)</u>	Cost: <u>\$143,750.00</u>
4. <u>ES&S- DS200 Tote Bin (25)</u>	Cost: <u>\$5,625.00</u>
5. <u>ES&S- Standard 4GB Memory Device (30)</u>	Cost: <u>\$3,150.00</u>
6. <u>Model DS450- High Speed Digital Image Scanner (1)</u>	Cost: <u>\$51,450.00</u>

SOFTWARE

7. <u>ES&S- ELECTIONWARE SOFTWARE-BASE PACKAGE</u>	Cost: <u>\$4,375.00</u>
8. <u>ES&S-EMS 3RD PARTY HADWARE</u>	Cost: <u>\$2,4756.00</u>

ELECTION SERVICES

9. <u>ES&S IMPLEMENTATION SERVICES</u>	Cost: <u>\$8,500.00</u>
10. <u>ES&S-EQUIPMENT INSTALLATION</u>	Cost: <u>\$14,500.00</u>
11. <u>ES&S-ON SITE ELECTION SUPPORT</u>	Cost: <u>\$4,675.00</u>
12. <u>ES&S-SHIPPING</u>	Cost: <u>\$6,635.00</u>

Total Cost \$510,136.00

Additional information required:

Recipient sub-grants (grant of funds to make purchase) must include attachments including:

1. Three vendor quotes or cost estimates for product or services

Reimbursements of qualified purchases that have been made must also include:

1. Proof of payment for all items
2. Invoice from the vendor or vendors, if applicable
3. Acceptance of Delivery documentation for purchased items or services
4. List of equipment identification or serial numbers

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION

Brooke County Clerk

* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Prefix: * First Name: Sarah Middle Name: Elizabeth

* Last Name: DeLong

Suffix:

* Title: Deputy Clerk

* SIGNATURE:

Sarah DeLong

* DATE:

7-8-2020

Chris Alder

From: Kim Barbetta <barbetta@mail.wvnet.edu>
Sent: Thursday, July 16, 2020 1:44 PM
To: Chris Alder
Subject: RE: HAVA grant

Hello Chris,

I know that they will be meeting to go over the Hava Grant that we submitted.
I wanted to explain why I wanted the system and why I wanted the DS 450 Scanner.

1. This may be the only time that this Grant comes around and since our County has the ability to match what I am asking for why not get the best and fastest machine available.
2. Given the state or County is in currently – I am under the impression that Covid-19 will be an acceptable excuse on absentee voting.
 - a. Which means we will have the majority of our voters voting this way. WV's population consists of more elderly folks.
3. The long term cost effectiveness would be more beneficial than have to hire extra staff to insert absentee votes. I took us the entire time of early voting to county the absentees.
4. We haven't had a new system in 15 years, which leads me to believe that it will be at least that long if not longer with this set of machines and equipment.
5. When special Elections come around and they always do this DS 450 would not have to be programmed for each election.

Please consider granting Brooke County the full amount.

Thank you in advance,

Kimberly M. Barbetta
Brooke County Clerk
201 Courthouse Square
Wellsburg, WV 26070
304-737-3661 Phone
304-737-4023 Fax
barbetta@mail.wvnet.edu

From: Chris Alder <CAlder@wvsos.com>
Sent: Tuesday, July 14, 2020 12:52 PM
To: Kim Barbetta <barbetta@mail.wvnet.edu>
Cc: sdelong@mail.wvnet.edu
Subject: RE: HAVA grant

Received with thanks

Budget Report for Brooke County Commission

Thru The Month Of June Or Period 12

Fiscal Year(s) 2019 - 2020

Account Number	Previous Year		Current Year					Available	%
	Budget	Actual	Budget	Revisions	Revised	Exp/Realized	Encumbrance		
001 GENERAL FUND									
401 566	(16,740.00)	(14,202.70)	0.00	2,304,683.00	2,304,683.00	1,866,084.07	0.00	438,598.93	81
	(71,600.00)	(800.00)		(113,856.00)		0.00			
COUNTY COMMISSION CONTRIBUTIONS/TRANSFER TO OTHER FUNDS									
401 567	0.00	0.00	2,480.00	0.00	2,480.00	0.00	0.00	2,480.00	0
COUNTY COMMISSION CONTRIBUTIONS/TRANSFER TO OTHER GOVT									
402 101	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100
* Carry over from Account 401 Ytd Totals	456,497.00	(377,145.67)	514,669.00	2,408,360.00	2,923,029.00	(2,336,081.32)	0.00	586,947.68	80
Account 401 June Totals	(57,600.00)	(42,360.32)		(113,856.00)		(28,350.98)			
402 101	59,875.00	(59,875.00)	59,875.00	0.00	59,875.00	(59,875.00)	0.00	0.00	100
	0.00	(4,989.62)	0.00	0.00	0.00	(4,989.62)	0.00	0.00	
COUNTY CLERK OFFICIALS SALARIES									
402 103	126,660.00	(135,664.09)	153,220.00	2,690.00	155,910.00	(155,900.04)	0.00	9.96	100
	0.00	(9,596.05)	0.00	0.00	0.00	(12,841.60)	0.00	0.00	
COUNTY CLERK SALARY AND WAGES OF EMPLOYEES									
402 104	15,056.00	(14,958.64)	16,302.00	205.00	16,507.00	(16,506.80)	0.00	0.20	100
	0.00	(1,115.79)	0.00	0.00	0.00	(1,364.10)	0.00	0.00	
COUNTY CLERK FICA TAX									
402 105	133,705.00	(133,704.96)	142,602.00	(3,825.00)	138,777.00	(138,659.23)	0.00	117.77	100
	(14,424.00)	(11,142.08)	0.00	0.00	0.00	(11,676.60)	0.00	0.00	
COUNTY CLERK GROUP INSURANCE EXPENSE									
402 105-1	8,250.00	(7,780.60)	8,250.00	0.00	8,250.00	(6,865.48)	0.00	1,384.52	84
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
COUNTY CLERK INSURANCE DEDUCTIBLES									
402 105-2	400.00	(330.00)	400.00	0.00	400.00	(380.00)	0.00	20.00	95
	0.00	0.00	0.00	0.00	0.00	(30.00)	0.00	0.00	
COUNTY CLERK MAX105 FEES									
402 106	18,650.00	(18,553.81)	21,310.00	0.00	21,310.00	(21,077.49)	0.00	232.51	99
	0.00	(1,458.56)	0.00	0.00	0.00	(1,783.12)	0.00	0.00	
COUNTY CLERK RETIREMENT EXPENSE									

MONTHLY FINANCIAL STATEMENT

7/8/2020 11:24:26 AM

L.C. PALMER JR.
SHERIFF of BROOKE COUNTY

L C. PALMER JR , SHERIFF BROOKE COUNTY
MONTH OF JUNE, 2020

Fund # & Name	Beginning Balance	Current Tax Collections	Current 1.75 Cnty Valuation	Current Collections	Orders Issued	Ending Balance
001 GENERAL COUNTY	2,958,966.10	56,532.06	0.00	211,095.04	624,489.36	2,602,103.84
002 COAL SEVERANCE	120,297.48	0.00	0.00	52.73	0.00	120,350.21
003 DOG FUND	44,326.39	0.00	0.00	1,716.84	1,628.67	44,414.56
004 GENERAL SCHOOL	84,998.97	0.00	0.00	11,941.85	0.00	96,940.82
005 MAGISTRATE COURT	12,356.03	0.00	0.00	1,096.50	0.00	13,452.53
006 WORTHLESS CHECK	263.05	0.00	0.00	75.00	0.00	338.05
007 EMERGENCY E 911	385,253.63	0.00	0.00	210,798.82	59,462.64	536,589.81
008 HOME CONFINEMENT	4,790.00	0.00	0.00	4,025.00	4,790.00	4,025.00
009 FED. GOVT GRANTS	1,146.38	0.00	0.00	0.00	0.00	1,146.38
010 STATE GRANT S	13,403.74	0.00	0.00	0.00	0.00	13,403.74
011 OTHER GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
020 JUSTICE EQUITABLE SHARIN	50.00	0.00	0.00	0.00	0.00	50.00
025 AMBULANCE AUTHORITY	118,932.21	0.00	0.00	67,281.84	75,700.85	110,513.20
026 JURY VOUCHERS	0.00	0.00	0.00	2,746.19	2,746.19	0.00
027 EXCESS LEVIES	428,500.39	9,983.15	0.00	309.25	67,181.66	371,611.13
028 FIRE LEVY	5,812.46	4,638.64	0.00	147.04	6,079.48	4,518.66
030 SHELTER LEVY	612,161.08	4,032.26	0.00	233.00	427,169.87	189,256.47
037 ENHANCED E 911	15,715.39	0.00	0.00	5,345.61	0.00	21,061.00
056 COUNTY VALUATION	45,939.27	0.00	0.00	770.49	19,532.44	27,177.32
058 STABILIZATION FUND	1,567,613.74	0.00	0.00	5,083.77	0.00	1,572,697.51
059 CONCEALED WEAPON	18,704.13	0.00	0.00	1,635.58	3,854.09	16,485.62
073 CRIMINAL INVESTIGATION	4,153.60	0.00	0.00	0.91	0.00	4,154.51
074 PROSECUTOR-DRUG FORFEIT	2,150.84	0.00	0.00	0.00	0.00	2,150.84
100 SCBG 0065	100,000.00	0.00	0.00	0.00	0.00	100,000.00
101 BROADBAND PLAN	1.00	0.00	0.00	19,273.49	19,273.49	1.00
205 PIONEER TRAIL GRANT	1,686,563.38	0.00	0.00	739.32	0.00	1,687,302.70
273 TIF-MUNICIPAL	0.00	0.00	0.00	0.00	0.00	0.00
274 TIF	0.00	0.00	0.00	0.00	0.00	0.00
245 BUSINESS DEVE CORP	80,908.47	0.00	0.00	3,154.09	0.00	84,062.56
246 JUDICIAL ANNEX FUND	2,025,247.17	0.00	0.00	0.00	0.00	2,025,247.17
311 DMV FUND	2,227.61	0.00	0.00	60,674.03	60,666.00	2,235.64
312 CRIMINAL CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
313 COURT REPORTER	794.10	0.00	0.00	90.00	884.10	0.00
314 STATE FINES	960.00	0.00	0.00	0.00	960.00	0.00
316 STATE CURRENT	0.00	840.33	0.00	0.00	840.33	0.00
364 TAX LIEN FUND	39,492.29	0.00	0.00	9,494.53	6,056.70	42,930.12
365 DELINQ NON-ENTERED	88,080.87	0.00	0.00	30.89	0.00	88,111.76
366 BD OF HEALTH	276,211.38	0.00	0.00	111,299.98	39,097.89	348,413.47
369 WV DEPUTY SHERIFF RET	0.00	0.00	0.00	712.00	712.00	0.00
373 SCHOOL CURRENT	0.00	65,209.81	0.00	2,004.15	67,213.96	0.00
374 SCHOOL EXCESS	0.00	77,142.53	0.00	2,362.49	79,505.02	0.00
375 SCHOOL BOND	0.00	12,503.47	0.00	73.33	12,576.80	0.00
378 BEECH BOTTOM	0.00	689.44	0.00	0.00	689.44	0.00
379 BETHANY	0.00	148.93	0.00	0.00	148.93	0.00
380 FOLLANSBEE	0.00	6,359.64	0.00	1.99	6,361.63	0.00
381 WEIRTON	0.00	7,117.31	0.00	2.99	7,120.30	0.00
382 WELLSBURG	0.00	8,000.19	0.00	218.37	8,218.56	0.00
383 WINDSOR HEIGHTS	0.00	1,014.30	0.00	0.00	1,014.30	0.00
Totals	10,746,021.15	254,212.06	0.00	734,487.11	1,603,974.70	10,130,745.82



Purchase Proposal Quote Submitted by Election Systems & Software

Purchase Solution Includes:

Quantity	Item Description	Price
Tabulation Hardware		
Model DS200 Precinct Scanner:		
25	Model DS200 (Includes Scanner, Internal Backup Battery, Plastic Ballot Box with Steel Door and e-Bin, Paper Roll and One (1) Standard 4GB Memory Device)	\$143,750.00
25	DS200 Tote Bin	\$5,625.00
30	Standard 4GB Memory Device (Additional)	\$3,150.00
Model DS450 High Speed Digital Image Scanner:		
1	Model DS450 (Includes Scanner, Steel Table/Cart, Start-up Kit, Dust Cover, Reports Printer, Audit Printer, Battery Backup, Two (2) USB Cables, and Two (2) Standard 8GB Memory Devices)	\$51,450.00
ExpressVote Ballot Marking Device:		
80	ExpressVote BMD Terminal (Includes Terminal, Internal Backup Battery, ADA Keypad, Headphones, Power Supply with AC Cord, and One (1) Standard 4GB Memory Device)	\$266,000.00
80	Soft-Sided Case	\$14,000.00
Software		
1	ElectionWare Software - EVS 6.x.x.x Base Package - Reporting Only	\$4,375.00
Third Party Products		
1	EMS 3rd Party Hardware	\$2,476.00
Election Services		
5	Implementation Services (Does not include Coding, Voice Files or Ballots)	\$8,500.00
X	Project Management	
X	Equipment Operations Training	
X	DS450 Training	
X	Software Training	
X	Standalone EMS Installation	\$1,300.00 *
1	Election On-Site Support	\$4,675.00
X	Equipment Installation	\$13,200.00 *
X	1 Year Hardware and Software Warranty	Included
Shipping & Other		
X	Shipping and Handling	\$6,635.00
X	Customer Discount	(\$7,500.00)
	Trade-In Allowance. Equipment Being Traded-In by Customer Includes: 100-iVotronic RTAL Booth WITH Printer	(\$7,500.00)
Total Purchase Solution		\$510,136.00
Payment Terms		
	Amount due within thirty (30) calendar days of contract execution:	\$255,068.00
	Amount due within thirty (30) calendar days of delivery of Hardware and/or Software:	\$255,068.00

Footnotes:

1. This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
2. Rates valid for 60 days and thereafter may change.
3. Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.
4. The quantity of service days reflects a reasonable estimate for implementation and selected ongoing election services. Quantities may change depending on specific Customer needs.
5. ES&S will coordinate the pickup and transportation of the trade-in equipment from Customer's site on a date to be mutually agreed upon by the parties. ES&S is responsible for preparing, packaging and palletizing the trade-in equipment for shipment.

* 1 Combined
Installation Cost
on line 10.