Voting an Optical Scan Ballot

Before You Vote
Make sure both poll clerks have signed the bottom of the ballot. If they did not, go back to the poll clerks NOW, or your ballot may have to be challenged. (Challenged/Provisional Ballots are not signed.)

Marking Your Ballot
Use the ink pen provided to mark your ballot.

Mark your choices clearly by filling in the oval.

If you change your mind after you have made a mark, cross out the mark and the candidate’s name or ask for a new ballot.

If you want to vote for a certified write-in candidate, write the name in the space provided under that office and fill in the oval beside the name.

Warning: If you vote for more candidates than the instructions for an office allow, that vote on your ballot will not count. If you have made an error, please alert a poll worker to spoil your ballot before it is cast.

If you make a mistake or damage your ballot, take it back to the poll clerks. They will mark it “spoiled” and give you a new ballot.

When You Finish Voting
Unless the poll clerks make your ballot provisional, place your ballot in the secrecy sleeve and take it to a commissioner with the ballot stub attached and your poll slip. Do not leave until you drop your ballot in the ballot box. Remember, no one has the right to see how you voted.

If the poll clerks make your ballot provisional, you must return it to them. They will place it in an envelope and seal it. You will then sign on the provided line and the poll clerks will sign across the seal. You will also receive information on how to track the status of your provisional ballot.