

Secretary of State
1900 Kanawha Blvd., E
Bldg. 1, Suite 157 - K
Charleston, WV 25305
Monday – Friday, 8:30 – 5 EST



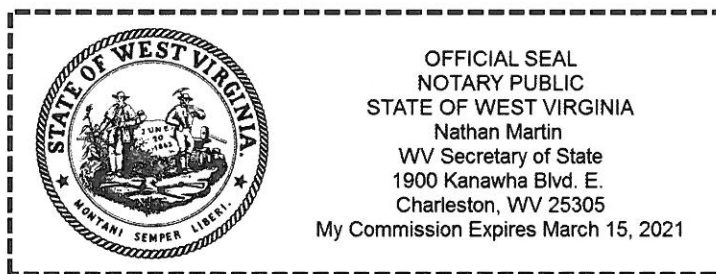
Notaries Division
Tel: (304) 558-8000
Fax: (304) 558-8381
Website: www.wvsos.com
Email: notary@wvsos.com

Monday, March 14, 2016

Nathan Martin
1900 Kanawha Blvd. E.
Charleston, WV 25305

Your application to become a notary public has been approved by the Secretary of State's Office. Enclosed is your certificate commissioning you as a Notary Public. The certificate notes your commission date.

You will need to order a rubber stamp. The vendor you choose to make your notary stamp will need to have a copy of this letter in order to make the stamp. Below is the exact information that should appear on your stamp.



Please review the above information for any errors. If you find any errors please contact our office **BEFORE** having your stamp made. Please make sure that the stamp has a border and is no more than 1 x 2 ½ inches in size.

After your stamp is made, please check it to make sure that all the information is correct.

Remember, **READ THE NOTARY LAWS**. By being a notary, you are entrusted with a great responsibility for ensuring that signatures are valid on the documents you will be notarizing, and that the notarial act you perform is done according to the notary laws set forth in West Virginia Code §39-4.

Failure to provide a proper notary acknowledgement on documents is a violation of the notary code and may result in having your notary commission conditioned, suspended, or revoked. For any questions, contact the Business and Licensing Division at 304-558-8000 or business@wvsos.com.

Sincerely,
Business and Licensing Division