

Attachment B

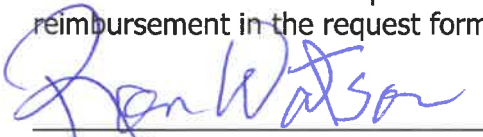
**2020 HAVA CARES Act Grant Request Cover Page**

**Federal Award ID:** WV20101CARES CFDA 90.404 **Budget Period:** 3/28/2020 – 12/31/2020

The County Commission of Harrison County, on the 15<sup>th</sup> day of July 2020, herein make application for a 2020 HAVA Act subgrant or reimbursement in the total amount of \$ 177,132.00, as reflected in the "request" in Attachment C.

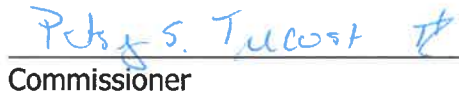
With regard to required matching funds, the County Commission represents that it has the required percentage of matching funds as required by Code of State Rules §153-10; and that the County has the authority and ability to spend the requested funds through lawful purchasing procedures no later than one hundred twenty (120) days from receipt of the award.

We, the undersigned, hereby affirm and swear by our signatures below that the County Commission has met and passed a resolution authorizing the County to purchase or request reimbursement in the request form (Attachment C) to enter into this grant agreement.



Commissioner

7-15-20  
Date



Commissioner

7-15-20  
Date

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
\*Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
\*Commissioner

\_\_\_\_\_  
Date

\*If applicable

The foregoing instrument was acknowledged before me on the following date:

  
Clerk of the County Commission

7-15-20  
Date

Attachment C

County: Harrison

Date: 7/15/20

**2020 HAVA CARES ACT SUB-GRANT REQUEST**

Requests for sub-grants for may be requested by submitting all the following documents to the Secretary of State’s Office. Guidance on the 2020 HAVA CARES Act Sub-grant can be found in the Instructions and the Grant Notification. Any request that does not include all required documentation may be rejected and the additional requirements will be requested to be submitted for consideration:

**All requests:**

Itemized sub-grant request descriptions:

**VENDOR & DESCRIPTION**

1. <u>Election Systems &amp; Software</u>	Cost: <u>\$177,132.00</u>
2. _____	Cost: _____
3. _____	Cost: _____
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7. _____	Cost: _____
8. _____	Cost: _____
9. _____	Cost: _____
10. _____	Cost: _____
 Total	 Cost <u>\$177,132.00</u>

**Additional information required:**

**Recipient sub-grants** (grant of funds to make purchase) must include attachments including:

1. Three vendor quotes or cost estimates for product or services

**Reimbursements** of qualified purchases that have been made must also include:

1. Proof of payment for all items
2. Invoice from the vendor or vendors, if applicable
3. Acceptance of Delivery documentation for purchased items or services
4. List of equipment identification or serial numbers

## CERTIFICATION REGARDING LOBBYING

### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**\* APPLICANT'S ORGANIZATION**

Harrison County Commission

**\* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE**

Prefix:  \* First Name:  Middle Name:

\* Last Name:  Suffix:

\* Title:

\* SIGNATURE:

\* DATE:



HARRISON COUNTY COURT HOUSE

# Harrison County Commission

301 WEST MAIN STREET  
CLARKSBURG, WEST VIRGINIA 26301  
304-624-8500  
FAX 304-624-8673

COMMISSIONERS  
DAVID L. HINKLE  
PATSY TRECOST II  
RONALD R. WATSON

July 15, 2020

West Virginia Secretary of State's Office  
c/o Mr. Thomas Hymes  
State Capitol, Bldg. 1, Ste. 157-K  
Charleston WV 25305

RE: 2020 HAVA CARES Act Grant Request

Dear Mr. Hymes,

Please find enclosed, on behalf of the Harrison County Clerk, Harrison County Commissions Request for funds from the "HAVA CARES ACT Program" for equipment and additional cost, due to the COVID-19 emergency, in preparations of the upcoming General Election.

Please let me know if you have any questions or need additional information.

Sincerely,

Gina Jones

Director of Grants & Special Projects

Enclosure



**A RESOLUTION AUTHORIZING  
THE COUNTY TO REQUEST FUNDS  
FOR QUALIFIED PURCHASES AND/OR EXPENDITURES BY THE  
HARRISON COUNTY CLERKS OFFICE AS PER THE  
“2020 HAVA CARES ACT GRANT PROGRAM”**

**WHEREAS**, the Harrison County Commission wishes to participate in the 2020 HAVA CARES Act Grant Program, and

**WHEREAS**, these funds will assist the county with protecting against and responding to the COVID-19 pandemic, and specifically to ease the financial burden of incurring increased demand and unanticipated costs necessary to safely and securely administer the upcoming General Election, and

**WHEREAS**, the Harrison County Commission has determined that this project is eligible for funding 2020 HAVA CARES Act Grant Program and will meet the 15% matching funds as required, and

**WHEREAS**, by the terms and provisions of said program, it is necessary for the Harrison County Commission to adopt an official resolution authorizing the County to receive reimbursement for additional cost for products and materials incurred, due to the current COVID-19 emergency through HAVA CARES Act Grant, and

**WHEREAS**, it is required that the Harrison County Commission appoint an official representative of the Harrison County Commission to administer said program and to provide all additional information required by the State government,

**NOW, THEREFORE, BE IT RESOLVED**, by the Harrison County Commission that:

1. The Harrison County Commission hereby approves a Resolution for the County to receive funds for additional cost incurred for equipment and/or materials due to the current COVID-19 emergency through the “2020 HAVA CARES Act Grant”.

**PASSED** by the Harrison County Commission on this the 15<sup>th</sup> day of July, 2020.

**Ron Watson, President**  
**Harrison County Commission**

**ATTEST:**

\_\_\_\_\_  
**Susan Thomas, County Clerk**

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**2020 HAVA CARES Act Grant Request Cover Page**

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The County Commission of Harrison County, on the 15<sup>th</sup> day of July 2020, herein make application for a 2020 HAVA Act subgrant or reimbursement in the total amount of \$ 167,575.00, as reflected in the "request" in Attachment C.

With regard to required matching funds, the County Commission represents that it has the required percentage of matching funds as required by Code of State Rules §153-10; and that the County has the authority and ability to spend the requested funds through lawful purchasing procedures no later than one hundred twenty (120) days from receipt of the award.

We, the undersigned, hereby affirm and swear by our signatures below that the County Commission has met and passed a resolution authorizing the County to purchase or request reimbursement in the request form (Attachment C) to enter into this grant agreement.

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\*Commissioner

\_\_\_\_\_  
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\*Commissioner

\_\_\_\_\_  
Date

\*If applicable

The foregoing instrument was acknowledged before me on the following date:

\_\_\_\_\_  
Clerk of the County Commission

\_\_\_\_\_  
Date

# Electronic Pollbook Quote

## Submitted by Election Systems and Software, LLC

### Purchase Solution Includes:

Description	UOM	Qty	Unit Price	Total Price
<b>ExpressPoll Tablet With Stand:</b>				
ExpressPoll System including 10" Tablet, Stand, Integrated Barcode Reader, 32GB Thumb Drive, Carrying Case, Mobile Device Management and ExpressPoll Software Application	Each	75	\$1,150.00	\$86,250.00
<b>ExpressPoll External Printer Options:</b>				
DYMO 450 Turbo Printer with Power Supply/Cord and USB Cable	Each	75	\$130.00	\$9,750.00
DYMO Thermal Paper Rolls - 300 ft	Each	75	\$7.00	\$525.00
<b>Other:</b>				
TP-Link Wireless Router (For devices in one location to communicate with one another)	Each	67	\$50.00	\$3,350.00
ExpressVote Activation Card Printer	Each	75	\$725.00	\$54,375.00
<b>Software:</b>				
ExpressPoll Connect Software License and Hosting Fee	License	0	\$2,500.00	\$0.00
<b>Implementation Services:</b>				
Acceptance Testing	Per Unit	75	\$50.00	\$3,750.00
Project Management	Day	1	\$1,700.00	\$1,700.00
Election On-Site Support	Event	1	\$4,675.00	\$4,675.00
Pollbook Software Training	Day	1	\$1,700.00	\$1,700.00
Shipping (ExpressPoll Hardware & Software)	Per Unit	75	\$20.00	\$1,500.00
One-Year Hardware and Software Warranty	N/A			Included
<b>Order Total</b>				<b>\$167,575.00</b>

**Payment Terms:**

\$41,893.75 Due within thirty (30) calendar days of contract execution.  
 \$125,681.25 Due within thirty (30) calendar days of delivery of ExpressPoll Hardware and/or ExpressPoll Software.

**Note:** Data Conversion Services will be invoiced as Services are provided and total fees will be based upon actual work performed. 100% of invoice total due within 30 calendar days of invoice date.

### Annual Post-Warranty Maintenance and Support Fees (Fees are Based Upon a 1-Year Customer Commitment to Subscribe to the Following Services)

PollBook Software:	UOM	Qty	Unit Price	Total Price
ExpressPoll Software License and Maintenance and Support Fee - Year 1	Per Unit	75	\$125.00	\$9,375.00

**Note:** Annual Software License, Hosting, and Maintenance and Support fees of \$9,375.00 will be invoiced 90-days prior to beginning of the post-warranty period. 100% of invoice total due within 30 calendar days of invoice date.

**Footnotes:**

1. Pricing valid for thirty (30) calendar days and is subject to change without notice thereafter.

Attachment C

County: Harrison

Date: 7/15/20

**2020 HAVA CARES ACT SUB-GRANT REQUEST**

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<b>* APPLICANT'S ORGANIZATION</b>	
Harrison County Commission	
<b>* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE</b>	
Prefix: <input type="text"/>	* First Name: <input type="text" value="Ronald"/> Middle Name: <input type="text"/>
* Last Name: <input type="text" value="Watson"/>	Suffix: <input type="text"/>
* Title: <input type="text" value="Commission President"/>	
* SIGNATURE: <input type="text"/>	* DATE: <input type="text" value="7/15/20"/>



# ExpressPoll®

Electronic Pollbook

### Voter Search

Find voters by name, DOB or voter ID.

### Portability

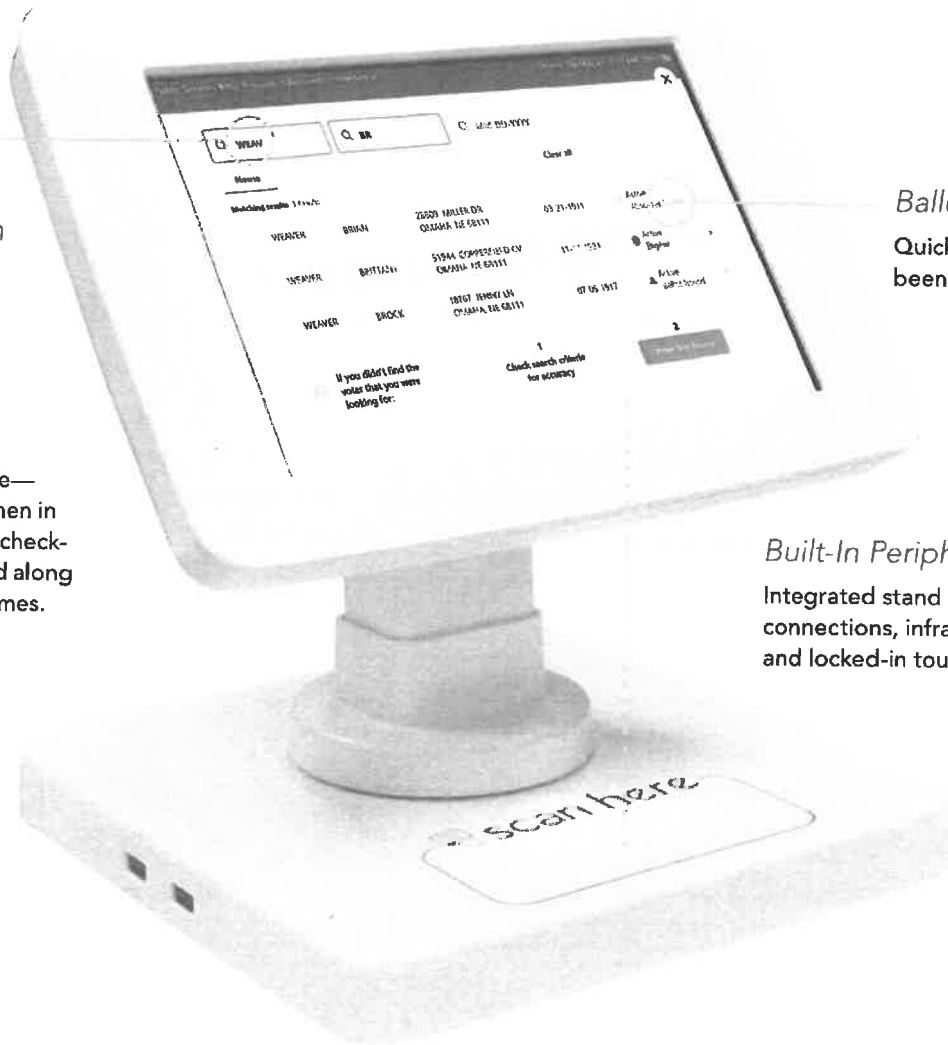
Compact and portable—nothing to connect when in use. Can be used at a check-in table or transported along the line during busy times.

### Ballot Info

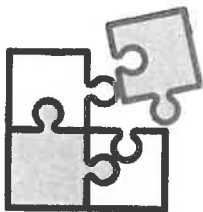
Quickly see if a ballot has been issued for a voter.

### Built-In Peripherals

Integrated stand includes USB hub connections, infrared barcode scanner, and locked-in touch screen tablet.



## COMPREHENSIVE SOLUTION



- Communicates seamlessly with ExpressPoll Data software to easily manage pollbook configuration and information.
- Shares real-time data with the ExpressPoll Connect web-based service, allowing election administrators to monitor polling locations and proactively resolve issues.
- Compatible with ES&S' BOD Solution, ExpressVote®, ExpressVote® XL, DS200®, DS450® and DS850® producing an end-to-end Election Day solution.

# ExpressPoll Key Features

The ExpressPoll gives poll workers a simple-to-operate device that reduces check-in and verification waiting time for voters, increases the accuracy of ballots issued and improves the Election Day experience for all. The ExpressPoll application runs on Surface Go tablets powered by the Windows® 10 operating system. This gives poll workers an intuitive, easy-to-understand user interface that's similar to the digital devices they use every day.



## REDUNDANT DATA STORAGE

The ExpressPoll tablet offers “redundant” internal data storage, ensuring that voter validation information can be retrieved after each election. Data is stored in solid-state internal memory and on a microSD card installed in the tablet. If one of these storage areas experience any issues, data can easily be retrieved from the other data storage location.



## FASTER VOTER HISTORY UPLOADS

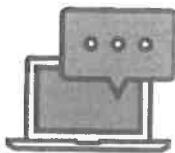
After every election, voter history can be uploaded directly from the ExpressPoll unit, dramatically reducing upload times and enabling faster updates to the voter registration system.



## EASE OF USE AND SETUP

The intuitive design offers easy-to-follow instructions for election officials, poll workers and voters. There is no complicated technology to manage or program.

Multiple peripheral devices, including USB ports, barcode scanner and electronic signature capture are built into the ExpressPoll terminal. No additional setup or connections are required to check in voters, making the devices easy to use and handle. The ExpressPoll electronic pollbook can accompany both new and existing voting system technologies to provide a complete voter check-in solution.



## ROBUST SOFTWARE AND CONNECTIVITY

- Helps reduce provisional voting by providing up-to-date absentee status or directions to correct polling location
- Displays on-screen instructions, giving poll workers information and the confidence to serve all voters
- Supports same-day registration
- Connects wirelessly using secure connection options in polling places to sync across all pollbooks
- Safeguards, including password protection and secure system controls, ensure only those with specific permissions are permitted access



## SECURITY BULLETIN

# ExpressPoll<sup>®</sup> Electronic Pollbook

ExpressPoll includes many security features that allow all aspects of the solution to be protected.



## PHYSICAL AND SYSTEM ACCESS CONTROLS

- ExpressPoll is a hardened single-use device.
- The tablet is shipped securely locked and sealed within a stand to prevent anyone from removing the device from the polling location.
- The device's case can be sealed to ensure the correct chain of custody is followed when accessing the device.
- ExpressPoll uses role-based security and can assign different user access levels, including system administrator, polling location supervisor and poll worker.
- ExpressPoll has optional redundant data storage.
- If an ExpressPoll is unlawfully removed from a polling location, election officials can protect data from the unit remotely.



## SECURE DATA CONTROLS

- All data used on the tablet is secured with strong FIPS-compliant encryption.
- Data transferred between pollbooks is strongly encrypted.
- If optional host server is used, all data transferred between the ExpressPoll and the host server is strongly encrypted.

# EXPRESSPOLL TABLET DYMO TURBO PRINTER

Dymo Turbo Printer

ExpressPoll Tablet Dymo Turbo Printer

## Product Specifications

Product : ExpressPoll Tablet

Ship Weight: 3.5

Freight Dimensions: 11" H x 9" W x 10" D





HARRISON COUNTY COURT HOUSE

# Harrison County Commission

301 WEST MAIN STREET  
CLARKSBURG, WEST VIRGINIA 26301  
304-624-8500  
FAX 304-624-8673

COMMISSIONERS  
DAVID L. HINKLE  
PATSY TRECOST II  
RONALD R. WATSON

July 15, 2020

West Virginia Secretary of State's Office  
c/o Mr. Thomas Hymes  
State Capitol, Bldg. 1, Ste. 157-K  
Charleston WV 25305

RE: 2020 HAVA CARES Act Grant Request

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Sincerely,

Gina Jones  
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Enclosure



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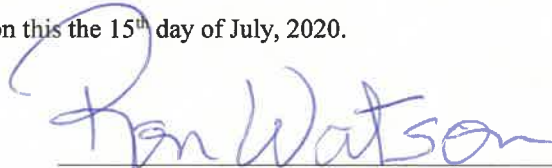
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**PASSED** by the Harrison County Commission on this the 15<sup>th</sup> day of July, 2020.



---

**Ron Watson, President  
Harrison County Commission**

**ATTEST:**



---

**Susan Thomas, County Clerk**





# Electronic Pollbook Quote

## Submitted by Election Systems and Software, LLC

### Purchase Solution Includes:

Description	UOM	Qty	Unit Price	Total Price
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Shipping (ExpressPoll Hardware & Software)	Per Unit	75	\$20.00	\$1,500.00
One-Year Hardware and Software Warranty	N/A			Included
<b>Order Total</b>				<b>\$167,575.00</b>

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w/ 1 extra yr. software

\$177,132.<sup>00</sup>



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Electronic Pollbook



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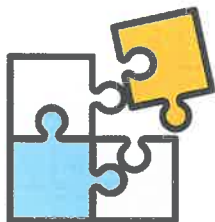
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Integrated stand includes USB hub connections, infrared barcode scanner, and locked-in touch screen tablet.



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Multiple peripheral devices, including USB ports, barcode scanner and electronic signature capture are built into the ExpressPoll terminal. No additional setup or connections are required to check in voters, making the devices easy to use and handle. The ExpressPoll electronic pollbook can accompany both new and existing voting system technologies to provide a complete voter check-in solution.



## ROBUST SOFTWARE AND CONNECTIVITY

- Helps reduce provisional voting by providing up-to-date absentee status or directions to correct polling location
- Displays on-screen instructions, giving poll workers information and the confidence to serve all voters
- Supports same-day registration
- Connects wirelessly using secure connection options in polling places to sync across all pollbooks
- Safeguards, including password protection and secure system controls, ensure only those with specific permissions are permitted access



## SECURITY BULLETIN

# ExpressPoll<sup>®</sup> Electronic Pollbook

ExpressPoll includes many security features that allow all aspects of the solution to be protected.



## PHYSICAL AND SYSTEM ACCESS CONTROLS

- ExpressPoll is a hardened single-use device.
- The tablet is shipped securely locked and sealed within a stand to prevent anyone from removing the device from the polling location.
- The device's case can be sealed to ensure the correct chain of custody is followed when accessing the device.
- ExpressPoll uses role-based security and can assign different user access levels, including system administrator, polling location supervisor and poll worker.
- ExpressPoll has optional redundant data storage.
- If an ExpressPoll is unlawfully removed from a polling location, election officials can protect data from the unit remotely.



## SECURE DATA CONTROLS

- All data used on the tablet is secured with strong FIPS-compliant encryption.
- Data transferred between pollbooks is strongly encrypted.
- If optional host server is used, all data transferred between the ExpressPoll and the host server is strongly encrypted.

# EXPRESSPOLL TABLET DYMO TURBO PRINTER

Dymo Turbo Printer

ExpressPoll Tablet Dymo Turbo Printer

## Product Specifications

Product : ExpressPoll Tablet

Ship Weight: 3.5

Freight Dimensions: 11" H x 9" W x 10" D

