

## Resolution

**WHEREAS**, the Boone County Commission has completed the certification of the Primary Election on June 24<sup>th</sup> 2020, and

**WHEREAS**, the Boone County Commission has been cognizant of the importance of safety of the election workers and voters of Boone County for the June 9, 2020 election, due to the COVID-19 Pandemic.

**DO HEREBY RESOLVE THAT** they, the Boone County Commission do hereby proclaim their intention to apply for the 2020 HAVA CARES Act sub-grant in hopes to recoup additional expenses incurred during the Pandemic to ensure the safety of the election workers and voters of Boone County.

Presented by the

BOONE COUNTY COMMISSION

Dated this 30<sup>th</sup> day of June, 2020



Commissioner



Commissioner



Commissioner

Attachment B

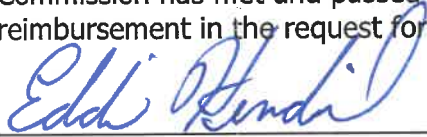
**2020 HAVA CARES Act Grant Request Cover Page**

**Federal Award ID:** WV20101CARES CFDA 90.404 **Budget Period:** 3/28/2020 – 12/31/2020

The County Commission of **BOONE** County, on the **30<sup>TH</sup>** day of **June 2020**, herein make application for a 2020 HAVA Act subgrant or reimbursement in the total amount of **\$20,521.14**, as reflected in the "request" in Attachment C.

With regard to required matching funds, the County Commission represents that it has the required percentage of matching funds as required by Code of State Rules §153-10; and that the County has the authority and ability to spend the requested funds through lawful purchasing procedures no later than one hundred twenty (120) days from receipt of the award.

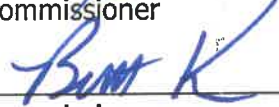
We, the undersigned, hereby affirm and swear by our signatures below that the County Commission has met and passed a resolution authorizing the County to purchase or request reimbursement in the request form (Attachment C) to enter into this grant agreement.

  
\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Date 6/30/20

  
\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Date 6/30/20

  
\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Date 6/30/20

\_\_\_\_\_  
\*Commissioner

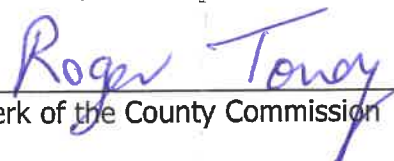
\_\_\_\_\_  
Date

\_\_\_\_\_  
\*Commissioner

\_\_\_\_\_  
Date

\*If applicable

The foregoing instrument was acknowledged before me on the following date:

  
\_\_\_\_\_  
Clerk of the County Commission

\_\_\_\_\_  
Date 6-30-2020

**2020 HAVA CARES ACT SUB-GRANT REQUEST**

Requests for sub-grants for may be requested by submitting all the following documents to the Secretary of State's Office. Guidance on the 2020 HAVA CARES Act Sub-grant can be found in the Instructions and the Grant Notification. Any request that does not include all required documentation may be rejected and the additional requirements will be requested to be submitted for consideration:

**All requests:**

Itemized sub-grant request descriptions:

**VENDOR & DESCRIPTION**

	Labels, Fingertip Moistener	Absentee Ballot Supplies COVI-19	Vendor	\$ 96.39
	Sealing Solution / Sponges	Extra Mailing Supplies due to increased amount of Absentee Ballots COVID-19	Komax	\$ 48.00
	Absentee Ballots	Additional Absentee Ballots due to COVID 19		\$ 3819.67
	Postage for Absentee Ballots	Mailing 2751 Ballots @ \$1.15 ea. Absentee Ballots due to COVID 19	USPS	\$ 3163.65
	Absentee Ballot Envelopes	Additional Absentee Envelopes COVID-19	Casto & Harris	\$ 4,017.00
	Extension Cords, 33 Power Supplies, Q-Tips & Alcohol Wipes	Election Day – To Position Voting Equipment for Social Distancing & Public Safety/Cleaning Screens/use of q-tips as stylus COVID-19	Barker's Hardware	\$ 1,888.84
	Employee overtime costs for the month of April	Absentee Ballots COVID-19	Boone County Commission	\$ 4,101.14
	Employee straight time costs for the month of April	Absentee Ballots COVID-19	Boone County Commission	\$ 674.89
	Employee overtime costs for the month of May	Absentee Ballots COVID-19	Boone County Commission	\$ 743.60
	Employee straight time costs for the month of May	Absentee Ballots COVID-19	Boone County Commission	\$ 808.35
	Employee overtime costs for the month of June	Absentee Ballots COVID-19	Boone County Commission	\$ 685.96
	Employee straight time costs for the month of June	Absentee Ballots COVID-19	Boone County Commission	\$ 27.88
1	Case of Poly Gloves	Early Voting/Election Day COVID-19	Webstaurant Store	\$ 50.77
6	Case Disinfecting Wipes	Early Voting/Election Day COVID-19	Anchor Supply	\$ 330.00
2	Boxes copy paper	Absentee Ballot sheets, provisional	Chapman	\$ 65.00

		ballot notice, instructions, verification sheet to attach to application	Printing		
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**Additional information required:**

**Recipient sub-grants** (grant of funds to make purchase) must include attachments including:

1. Three vendor quotes or cost estimates for product or services

**Reimbursements** of qualified purchases that have been made must also include:

1. Proof of payment for all items
2. Invoice from the vendor or vendors, if applicable
3. Acceptance of Delivery documentation for purchased items or services
4. List of equipment identification or serial numbers

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

\* APPLICANT'S ORGANIZATION

BOONE COUNTY COMMISSION

\* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Prefix \_\_\_\_\_ \*First Name: Eddie \_\_\_\_\_ Middle Name \_\_\_\_\_

\*Last Name: Hendricks \_\_\_\_\_ Suffix: \_\_\_\_\_

\*Title: President \_\_\_\_\_

\*SIGNATURE: Eddie Hendricks \_\_\_\_\_ \*DATE: 06/30/2020