

Attachment B

2020 HAVA CARES Act Grant Request Cover Page

Federal Award ID: WV20101CARES CFDA 90.404 **Budget Period:** 3/28/2020 – 12/31/2020

The County Commission of Cabell County, on the 23rd day of July 2020, herein make application for a 2020 HAVA Act subgrant or reimbursement in the total amount of \$ 303,580.00, as reflected in the "request" in Attachment C.

With regard to required matching funds, the County Commission represents that it has the required percentage of matching funds as required by Code of State Rules §153-10; and that the County has the authority and ability to spend the requested funds through lawful purchasing procedures no later than one hundred twenty (120) days from receipt of the award.

We, the undersigned, hereby affirm and swear by our signatures below that the County Commission has met and passed a resolution authorizing the County to purchase or request reimbursement in the request form (Attachment C) to enter into this grant agreement.

Nancy Cartmill _____ Date 7/23/20

Kelli Schroyer _____ Date 7/23/20

[Signature] _____ Date 7/23/20

*Commissioner Date _____

*Commissioner Date _____

*If applicable

The foregoing instrument was acknowledged before me on the following date:

Phyllis Smith _____ Date 7/23/20
Clerk of the County Commission

2020 HAVA CARES ACT SUB-GRANT REQUEST

Requests for sub-grants for may be requested by submitting all the following documents to the Secretary of State’s Office. Guidance on the 2020 HAVA CARES Act Sub-grant can be found in the Instructions and the Grant Notification. Any request that does not include all required documentation may be rejected and the additional requirements will be requested to be submitted for consideration:

All requests:

Itemized sub-grant request descriptions:

VENDOR & DESCRIPTION

1. Electronic Poll Books	Cost: \$303,580.00
2. _____	Cost: _____
3. _____	Cost: _____
4. _____	Cost: _____
5. _____	Cost: _____
6. _____	Cost: _____
7. _____	Cost: _____
8. _____	Cost: _____
9. _____	Cost: _____
10. _____	Cost: _____
Total	Cost \$ _____

Additional information required:

Recipient sub-grants (grant of funds to make purchase) must include attachments including:

- 1. Three vendor quotes or cost estimates for product or services

Reimbursements of qualified purchases that have been made must also include:

- 1. Proof of payment for all items
- 2. Invoice from the vendor or vendors, if applicable
- 3. Acceptance of Delivery documentation for purchased items or services
- 4. List of equipment identification or serial numbers

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION

Cabell County Commission

* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Prefix: * First Name: Nancy Middle Name:

* Last Name: Cartmill Suffix:

* Title: President, Cabell County Commission

* SIGNATURE:

Nancy Cartmill

* DATE:

7/23/20

At a Regular Session of the Cabell County Commission of Cabell County, West Virginia, held at the Courthouse thereof, on the 23rd day of July, 2020, the following order was made and entered:

IN THE MATTER OF A RESOLUTION AUTHORIZING THE PRESIDENT OF THE COMMISSION TO SUBMIT A GRANT APPLICATION TO THE HAVA GRANT BOARD FOR PURCHASE OF ELECTRONIC POLLING BOOKS FOR \$303,580.00

Nancy Cartmill, President:

WHEREAS, Cabell County currently uses manual polling books for elections; and

WHEREAS, Electronic Polling books will enhance the efforts of the Clerk’s office in securing and simplifying the voting process in Cabell County; and

WHEREAS, the Federal government has made Help America Vote Act funding available to WV Secretary of State for distribution to Counties to improve election systems.

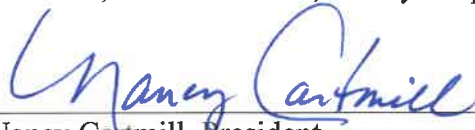
NOW, THEREFORE, BE IT RESOLVED: That the County Commission of Cabell County, West Virginia, does hereby authorize Nancy Cartmill, President of the Cabell County Commission to sign and submit the attached Grant Application for the HAVA Grant Board to purchase Electronic Polling Books as permitted by HAVA rules and regulations.

The adoption of the foregoing resolution having been moved by:

Jim Morgan, COMMISSIONER, and seconded by:
Kelli Sobonya, COMMISSIONER, the vote thereon was as follows:

Nancy Cartmill, President	<u>AYE</u>
Jim Morgan , Commissioner	<u>AYE</u>
Kelli Sobonya, Commissioner	<u>AYE</u>

Whereupon Nancy Cartmill, declared said resolution duly adopted, and it is therefore **ADJUDGED** and **ORDERED** that said resolution be, and the same is, hereby adopted as stated above



Nancy Cartmill, President



Jim Morgan, Commissioner



Kelli Sobonya, Commissioner



Maintaining voter confidence. Enhancing the voter experience.

Cabell County, WV Electronic Pollbook Quote Submitted by Election Systems and Software, LLC

Purchase Solution Includes:

Description	UOM	Qty	Unit Price	Total Price
ExpressPoll Tablet With Stand:				
ExpressPoll System including 10" Tablet, Stand, Integrated Barcode Reader, 32GB Thumb Drive, Carrying Case, Mobile Device Management and ExpressPoll Software Application	Each	140	\$1,150.00	\$161,000.00
ExpressPoll External Printer Options:				
DYMO 450 Turbo Printer with Power Supply/Cord and USB Cable	Each	140	\$130.00	\$18,200.00
DYMO Thermal Paper Rolls - 300 ft	Each	140	\$7.00	\$980.00
Other:				
TP-Link Wireless Router (For devices in one location to communicate with one another)	Each	74	\$50.00	\$3,700.00
ExpressVote Activation Card Printer	Each	140	\$725.00	\$101,500.00
Software:				
ExpressPoll Connect Software License and Hosting Fee	License	1	\$5,000.00	\$5,000.00
Implementation Services:				
Acceptance Testing	Per Unit	140	\$50.00	\$7,000.00
Project Management	Day	1	\$1,700.00	\$1,700.00
Pollbook Software Training	Day	1	\$1,700.00	\$1,700.00
Shipping (ExpressPoll Hardware & Software)	Per Unit	140	\$20.00	\$2,800.00
One-Year Hardware and Software Warranty	N/A			Included
Order Total				\$303,580.00

Payment Terms:

\$75,895.00 Due within thirty (30) calendar days of contract execution.

\$227,685.00 Due within thirty (30) calendar days of delivery of ExpressPoll Hardware and/or ExpressPoll Software.

Estimated Data Conversion Fees (Per Election if ES&S is Performing the Data Conversion):

Note: Data Conversion Services will be invoiced as Services are provided and total fees will be based upon actual work performed. 100% of invoice total due within 30 calendar days of invoice date.

Annual Post-Warranty Maintenance and Support Fees (Fees are Based Upon a 1-Year Customer Commitment to Subscribe to the Following Services)

PollBook Software:				
ExpressPoll Software License and Maintenance and Support Fee - Year 1	Per Unit	140	\$115.00	\$16,100.00
Software:				
ExpressPoll Connect Software License Fee and Hosting Services - Year 1	License	1	\$2,000.00	\$2,000.00

Note: Annual Software License, Hosting, and Maintenance and Support fees of \$18,100.00 will be invoiced 90-days prior to beginning of the post-warranty period. 100% of invoice total due within 30 calendar days of invoice date.

Footnotes:

1. Pricing valid for thirty (30) calendar days and is subject to change without notice thereafter.

**CABELL COUNTY, WEST VIRGINIA
FISCAL YEAR JULY 1, 2020 - JUNE 30, 2021**

Account Number	01 GENERAL FUND REVENUE SUMMARY	Budgeted Revenues (Including Revisions)	Budgeted Revenues
		2019 - 2020	2020 - 2021
295	Nonspendable Fund Balance		
296	Restricted Fund Balance		
297	Committed Fund Balance		
298	Assigned Fund Balance	1,967,242	100,000
299	Unassigned Fund Balance	1,633,344	500,000
301 01	Property Taxes - Current Expense (Page 3-Net)	15,200,752	15,529,978
301 02-05	Prior Year Taxes	991,000	899,998
301 06	Supplemental Taxes	420,000	400,000
301 07	Surplus		
301 08	Delinquent & Nonentered Land Fund	26,506	20,000
301 09	Redemptions from State Auditor	15,000	15,000
301 10	Prior Years Fifth and Other Prior Years		
301 11	Tax Lien Surplus	8,800	
301 12	Tax Loss Restoration		
301 90	Property Taxes - Excess Levy (Page 4-Net)		
301 91	Property Taxes - Excess Levy (Page 4-Net)		
301 92	Property Taxes - Excess Levy (Page 4-Net)		
302	Tax Penalties, Interest & Publication Fees	640,000	525,000
303	Dog Taxes	3,000	2,800
304	Property Transfer Tax	531,000	500,000
306	Gas and Oil Severance Tax	70,000	70,000
307	Horse and Dog Racing Tax		
308	Wine & Liquor Tax	10,000	260,000
309	Hotel Occupancy Tax	530,000	520,000
310	Waste Coal Producing Counties		
311	Payment in Lieu of Taxes		
312	Synthetic Fuel Tax		
313	Miscellaneous Energy Tax (Coal Bed Methane)	8,700	3,755
317	Licenses	100	50
318	Building Permits	28,000	28,000
319	Miscellaneous Permits	300	50
322	Federal Grants	200,000	200,000
323	State Grants	200,000	230,968
324	Other Grants		
325	Federal Payment in Lieu of Taxes	5,000	6,200
327	Charges for Services	2,000	2,000
328	Magistrate Court Clerk		
329	Sheriff's Service of Process	60,000	50,000
330	Sheriff's Earnings	31,000	20,000

**CABELL COUNTY, WEST VIRGINIA
FISCAL YEAR JULY 1, 2020 - JUNE 30, 2021**

Account Number	01 GENERAL FUND REVENUE SUMMARY	Budgeted Revenues (Including Revisions)	Budgeted Revenues
		2019 - 2020	2020 - 2021
331	County Clerk's Earnings	300,000	280,000
332	Circuit Clerk's Earnings	123,000	113,000
333	Prosecuting Attorney's Earnings		
334	Accident Reports	4,000	4,000
335	Motor Vehicle License Fee	8,000	5,000
336	Map Sales		
337	Clerk Deed Fees		
339	Parks & Recreation Fees	16,350	17,500
340	Rents & Concessions	1,500	100
341	Landfill/Incinerator Fees		
342	Airport Revenue		
343	Cemetery Revenue		
344	Ambulance Fees		
345	Emergency Services Fees		
346	Emergency 911 Fee		
347	Special Patrol/Security Systems		
348	Franchise Agreement	450,000	400,000
349	Inspection Fees		
350	IRP Fees (Interstate Registration Plan)	52,000	30,000
351	Jail Fees		
361	Fines, Fees & Court Costs	3,500	2,700
362	Regional Jail Operations Partial Reimbursement	250,000	200,000
365	Interest Earned	40,000	10,000
366	Miscellaneous Revenue		246,810
367	Sheriff's Commission		
368	Confiscated Property		
369	Commissions		
370	Gaming Income	48,000	60,000
371	Recycling Programs		
372	Filing Fees		
373	Video Lottery	175,000	160,000
374	Planning Commission Revenue		
375	Sale of Materials		
376	Royalties		
377	Sale of Bonds		
378	Proceeds from Bond Restructuring		
379	Lease Purchase Revenue		
380	Contributions/Transfer from Other Entities		
381	Charges to Other Entities		

**CABELL COUNTY, WEST VIRGINIA
FISCAL YEAR JULY 1, 2020 - JUNE 30, 2021**

Account Number	01 GENERAL FUND REVENUE SUMMARY	Budgeted Revenues <small>(Including Revisions)</small>	Budgeted Revenues
		2019 - 2020	2020 - 2021
382	Refunds/Reimbursements (External Sources)	274,622	250,331
383	Parking	7,800	8,000
384	Sale of Fixed Assets	30,000	
385	Gain/Loss on Sale of Fixed Assets		
388	Transfers From Other Funds		
390	Emergency 911 Reimbursement		
391	Dog & Kennel Reimbursement		
392	Concealed Weapons Reimbursements		
393	Home Confinement Reimbursements	60,000	
394	General School Reimbursements	225,000	240,000
395	Magistrate Court Reimbursements	51,546	51,546
396	Worthless Check Reimbursements	2,000	3,000
397	Payroll Reimbursements	10,000	100,000
398	Transfers from Rainy Day Fund		
399	Transfers Assessor's Valuation Fund		
01	Grand Totals -General Fund Revenues	24,714,062	22,065,786

**CABELL COUNTY, WEST VIRGINIA
FISCAL YEAR JULY 1, 2020 - JUNE 30, 2021**

Expenditures	General Fund		Coal Severance Fund	
	General Budget	General Budget	Coal Budget	Coal Budget
	(Including Revisions) 2019 - 2020	2020 - 2021	(Including Revisions) 2019 - 2020	2020 - 2021
GENERAL GOVERNMENT #401 - 699				
401 County Commission	2,146,064	2,146,382		
402 County Clerk	988,910	988,910		
403 Circuit Clerk	898,123	898,123		
404 Sheriff - Treasurer	471,622	471,967		
405 Prosecuting Attorney	1,323,568	1,506,016		
406 Assessor	850,065	853,067		
407 Assessor's Valuation Fund				
408 Statewide Computer Network	88,144	92,835		
409 Sheriff's Tax Processing				
410 County Surveyor				
411 Fiduciary Supervisor				
412 Agricultural Agent	49,068	13,000		
413 Elections - County Clerk	266,467	266,467		
415 Magistrate Court				
416 Circuit Court	4,800	4,800		
417 County Administrator				
418 Purchasing Department				
419 Personnel Office				
420 Custodial				
421 Civil Service				
422 Capital Planning				
423 Insurance Program (Self Insured)	2,666,690	2,000,000		
424 Courthouse	801,053	735,461		
425 Other Buildings	188,660	168,125		
426 Printing				
427 Microfilm				
428 Data Processing	227,346	227,346		
429 Regional Development Authority	7,200	7,200		
430 Community Development	79,748	79,748		
431 Economic Development				
432 Industrial Development				
433 Geographic Information Systems (GIS)				
434 Airports				
435 Public Works Department				
436 Rehabilitation of Property				
437 Acquisition of Property				
438 Building Inspection				
439 Planning & Zoning				

**CABELL COUNTY, WEST VIRGINIA
FISCAL YEAR JULY 1, 2020 - JUNE 30, 2021**

Expenditures	General Fund		Coal Severance Fund	
	General Budget	General Budget	Coal Budget	Coal Budget
	<small>(Including Revisions)</small> 2019 - 2020	2020 - 2021	<small>(Including Revisions)</small> 2019 - 2020	2020 - 2021
440	Engineering			
441	Housing Authority			
442	Federal Grants	100,000	100,000	
443	State Grants	100,000	100,000	
444	Other Grants			
445	Litigation Reserve			
446	Parking			
447	Finance Department			
448	Courthouse Annex			
449	Worthless Check			
450	Farm Preservation Program			
451	Zoning Board			
452	Teen Court			
460	County Clerk Operations	5,000	5,000	
696	Transfer to Financial Stabilization Fund			
697	Contributions to Comms/Authorities			
698	Transfers/Reimbursements			
699	Contingencies - Not to Exceed 10% of Budget	1,151,113	400,000	
TOTAL GENERAL GOVERNMENT		12,413,641	11,064,447	

**CABELL COUNTY, WEST VIRGINIA
FISCAL YEAR JULY 1, 2020 - JUNE 30, 2021**

Expenditures	General Fund		Coal Severance Fund	
	General Budget	General Budget	Coal Budget	Coal Budget
	(Including Revisions) 2019 - 2020	2020 - 2021	(Including Revisions) 2019 - 2020	2020 - 2021
PUBLIC SAFETY #700 - 799				
700 Sheriff - Law Enforcement	3,628,389	3,571,746		
701 Sheriff - Service of Process	54,184	54,185		
702 County Jail - Reimbursable J/C				
703 County Jail - Nonreimbursable J/C				
704 Regional Jail	5,023,907	3,600,000		
705 Home Confinement	464,658	604,104		
706 Concealed Weapons				
707 Investigative Services				
708 Police Special Duty				
709 Juvenile Detention Center				
710 Civil Defense				
711 Emergency Services				
712 Communication Center				
713 Fire Department				
714 Fire Coordinator				
715 Ambulance Authority				
716 Dog Warden/Humane Society			175,143	90,100
717 Central Garage	45,500	45,500		
718 Flood Control				
719 Watershed Project				
720 Dams & Dredging				
721 Local Law Enforcement Block Grant				
722 Public Safety Grant				
723 Public Safety Grant				
724 Public Safety Grant				
725 Public Safety Grant				
726 Public Safety Grant				
727 Public Safety Grant				
728 Public Safety Grant				
729 Public Safety Grant				
730 Courthouse Security	290,904	290,904		
731 Community Based Corrections Program	126,000	126,000		
732 Rapid Response				
733 Mapping and Addressing				
734 Local Emergency Planning Commission				
735 Project Lifesaver				
736 K-9				
737 Public Safety Grant				

**CABELL COUNTY, WEST VIRGINIA
FISCAL YEAR JULY 1, 2020 - JUNE 30, 2021**

Expenditures	General Fund		Coal Severance Fund	
	General Budget	General Budget	Coal Budget	Coal Budget
	<small>(Including Revisions)</small> 2019 - 2020	2020 - 2021	<small>(Including Revisions)</small> 2019 - 2020	2020 - 2021
TOTAL PUBLIC SAFETY	9,633,542	8,292,439	175,143	90,100

CABELL COUNTY, WEST VIRGINIA
FISCAL YEAR JULY 1, 2020 - JUNE 30, 2021

Expenditures	General Fund		Coal Severance Fund	
	General Budget	General Budget	Coal Budget	Coal Budget
	(Including Revisions) 2019 - 2020	2020 - 2021	(Including Revisions) 2019 - 2020	2020 - 2021
HEALTH & SANITATION #800 - 899				
800 Local Health Department				
801 Mental Health	48,000	48,000		
802 Other Health Programs				
803 Hospital				
804 Dental Clinic				
805 Vital Statistics				
806 Sewer				
807 Storm Sewer				
808 Solid Waste Authority				
809 Water				
810 Garbage Department				
811 Landfill/Incinerator				
812 Recycling Center				
813 Litter Control				
814 Federal Grants - H&S				
815 State Grants - H&S				
TOTAL HEALTH & SANITATION	48,000	48,000		
CULTURE & RECREATION #900 - 949				
900 Parks & Recreation	460,274	470,243		
901 Swimming Pools				
902 4 - H Camp	146,778	146,778		
903 Arts & Humanities				
904 Museum Commission				
905 Fair Associations/Festivals	198,000	198,000		
906 Youth Camp				
907 Summer Youth Program				
908 Community Center				
909 Historical Commission				
910 Civic Promotion				
911 Visitor's Bureau	275,000	275,000		
912 Travel Council				
913 Beautification				
914 Rails to Trails				
915 Hotel/Motel Promotion of Tourism				
916 Library	1,488,185	1,520,417		
917 Law Library				
918 Federal Grants				
919 State Grants				

CABELL COUNTY, WEST VIRGINIA
FISCAL YEAR JULY 1, 2020 - JUNE 30, 2021

Expenditures	General Fund		Coal Severance Fund	
	General Budget	General Budget	Coal Budget	Coal Budget
	<small>(Including Revisions)</small> 2019 - 2020	2020 - 2021	<small>(Including Revisions)</small> 2019 - 2020	2020 - 2021
TOTAL CULTURE & RECREATION	2,568,237	2,610,438		

CABELL COUNTY, WEST VIRGINIA
FISCAL YEAR JULY 1, 2020 - JUNE 30, 2021

Expenditures	General Fund		Coal Severance Fund	
	General Budget	General Budget	Coal Budget	Coal Budget
	<small>(Including Revisions)</small> 2019 - 2020	2020 - 2021	<small>(Including Revisions)</small> 2019 - 2020	2020 - 2021
SOCIAL SERVICES #950 - 959				
950 Social Services				
951 Human Resources				
952 Senior Citizens				
953 Public Transit				
954 Federal Grants				
955 State Grants				
956 Homeless Shelter				
957 Family Court				
958 Community Council				
959 Cemeteries				
TOTAL SOCIAL SERVICES				
CAPITAL PROJECTS #960 - 999				
960 General Government				
961 Public Safety				
962 Health & Sanitation				
963 Culture & Recreation				
964 Social Services				
965 Central Garage				
966 Geographic Information System (GIS)				
972 Federal Grants				
973 Federal Grants				
974 State Grants				
975 County Clerk				
976 Circuit Clerk				
977 Assessor				
978 Prosecuting Attorney				
979 Sheriff-Treasurer				
980 Sheriff-Law Enforcement				
981 Sheriff-Jail				
982 Data Processing				
983 Election - County Clerk				
984 Circuit Court				
985 Community Development				
986 County Commission				
987 Courthouse				
988 Other Buildings				
989 Extension Services				
990 Other Boards & Authorities				

**CABELL COUNTY, WEST VIRGINIA
FISCAL YEAR JULY 1, 2020 - JUNE 30, 2021**

Expenditures	General Fund		Coal Severance Fund	
	General Budget	General Budget	Coal Budget	Coal Budget
	<small>(Including Revisions)</small> 2019 - 2020	2020 - 2021	<small>(Including Revisions)</small> 2019 - 2020	2020 - 2021
991 Purchasing				
992 Communication Center				
993 Dog Warden				
994 Emergency Services				
995 Service of Process	50,642	50,462		
996 Ambulance				
997 Water				
998 Parks & Recreation				
999 Streets and Highways				
TOTAL CAPITAL OUTLAY	50,642	50,462		
Total Expenditures	24,714,062	22,065,786	175,143	90,100

