

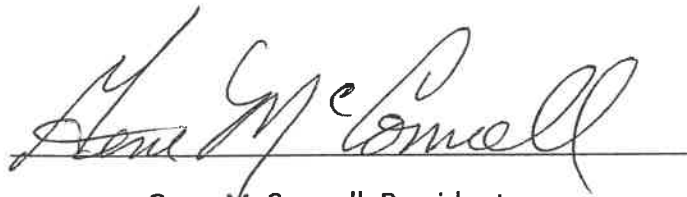
A RESOLUTION authorizing the submittal of a grant application by the Pendleton County Commission for the 2020 HAVA CARES Act subgrant for additional costs incurred in the June 9, 2020 Primary Election due to the COVID-19 pandemic.

IT IS RESOLVED THAT: The Pendleton County Commission requests the funds available from the West Virginia Secretary of State under the 2020 HAVA CARES Act Grant Program and will comply with federal rules for the program, and,

HEREBY AUTHORIZES the Pendleton County Commissioners to submit and sign an application to the State of West Virginia for reimbursement for 2020 HAVA CARES Act sub-grant purposes, sign related documents, and

HEREBY AUTHORIZES Gene McConnell, Commission President, to act on behalf of the Pendleton County Commission to sign the grant agreement if the grant funds are awarded.

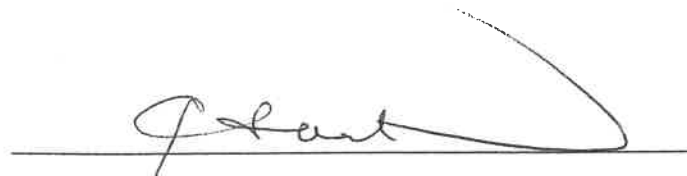
Adopted this 26th day of June, 2020

A handwritten signature in cursive script, appearing to read "Gene McConnell", written over a horizontal line.

Gene McConnell, President

A handwritten signature in cursive script, appearing to read "Carl Hevener", written over a horizontal line.

Carl Hevener, Commissioner

A handwritten signature in cursive script, appearing to read "Carole Hartman", written over a horizontal line.

Carole Hartman, Commissioner

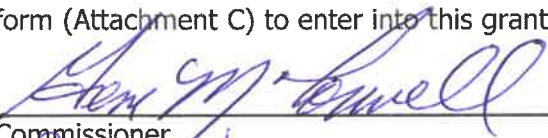
2020 HAVA CARES Act Grant Request Cover Page

Federal Award ID: WV20101CARES
Budget Period: 3/28/2020 – 12/31/2020

CFDA 90.404

The County Commission of Pendleton County, on the 26th day of June, 20 20, herein make application for a 2020 HAVA CARES Act sub-grant or reimbursement in the total amount of \$ 6,010.14, as reflected in the "request" in Attachment C.

We, the undersigned, hereby affirm and swear by our signatures below that the County Commission has met and passed a resolution authorizing the County to purchase or request reimbursement in the request form (Attachment C) to enter into this grant agreement.



Commissioner

6/26/2020

Date



Commissioner

6/26/2020

Date



Commissioner

6/26/2020

Date

*Commissioner

Date

*Commissioner

Date

**If applicable*

The foregoing instrument was acknowledged before me on the following date:



Clerk of the County Commission

6/26/2020

Date

2020 HAVA CARES ACT SUB-GRANT REQUEST

Requests for sub-grants for may be requested by submitting all the following documents to the Secretary of State's Office. Guidance on the 2020 HAVA CARES Act Sub-grant can be found in the Instructions and the Grant Notification. Any request that does not include all required documentation may be rejected and the additional requirements will be requested to be submitted for consideration:

All requests:

Itemized sub-grant request descriptions:

VENDOR & DESCRIPTION		
1.	<u>Black Draft Farm, LLC - Hand Sanitizer</u>	Cost: <u>192.00</u>
2.	<u>Westaurant Store - Vinyl Gloves</u>	Cost: <u>93.57</u>
3.	<u>Casto & Harris - Additional Absentee Ballots</u>	Cost: <u>2,415.99</u>
4.	<u>Casto & Harris - Additional Absentee Envelopes</u>	Cost: <u>756.00</u>
5.	<u>TDCPostage Postalia - Postage to mail</u>	Cost: _____
6.	<u>Absentee Ballots to Voter .65 x 1,362</u>	Cost: <u>885.30</u>
7.	<u>Return Postage for Absentee Ballots .50 x 1,362</u>	Cost: <u>681.00</u>
8.	<u>Temporary Pollworker to process Absentees</u>	Cost: <u>686.28</u>
9.	<u>Emergency Kar Kreations - Cleaning Polling Location</u>	Cost: <u>300.00</u>
10.	_____	Cost: _____

Total Estimated Cost \$ 6,010.14

Additional information required:

Recipient sub-grants (grant of funds to make purchase) must include attachments including:

1. Three vendor quotes or cost estimates for product or services

Reimbursements of qualified purchases that have been made must also include:

1. Proof of payment for all items
2. Invoice from the vendor or vendors, if applicable
3. Acceptance of Delivery documentation for purchased items or services
4. List of equipment identification or serial numbers

All requests must be accompanied with:

1. 2020 CARES Act Sub-grant request cover page (Attachment B)
2. Non-lobbying Certification (Attachment D)

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION	
<input style="width: 100%;" type="text" value="Pendleton County Commission"/>	
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Prefix: <input style="width: 100px;" type="text"/>	* First Name: <input style="width: 200px;" type="text" value="Gene"/> Middle Name: <input style="width: 150px;" type="text"/>
* Last Name: <input style="width: 350px;" type="text" value="McConnell"/>	Suffix: <input style="width: 80px;" type="text"/>
* Title: <input style="width: 300px;" type="text" value="President"/>	
* SIGNATURE: <input style="width: 300px;" type="text" value="Gene McConnell"/>	* DATE: <input style="width: 150px;" type="text" value="6/26/2020"/>
