

State of West Virginia

Federal Subrecipient Disbursement Agreement For Polling Place Accessibility

1. Subrecipient's Name & Address	2. Amount
	3. Project Obligation Period From: To:
	4. End Project Date

5. Scope and Conditions

5.1 This disbursement authorizes expenditures in accordance with the Help America Vote Act of 2002 and U.S. Office of Budget and Management Circulars.

5.2 Funds provided under this disbursement shall be used solely for the accessibility of polling place(s) according to documentation provided by county commission.

5.3 County Commission is responsible for disbursing funds according to request submitted to West Virginia Secretary of State.

5.4 Funds will be used for accessibility of polling place(s) during Project Obligation Period, or will be returned to the West Virginia Secretary of State to be returned to West Virginia Federal Election Fund.

5.5 Remaining funds will be returned to the West Virginia Secretary of State to be returned to West Virginia Federal Election Fund.

5.6 The disbursement of these funds is subject to monitoring by the West Virginia Secretary of State and the US Department of Health and Human Services.

5.7 The completed project is subject to monitoring by the West Virginia Secretary of State and the US Department of Health and Human Services.

5.8 Documentation of the completed project will be submitted by the county commission to the West Virginia Secretary of State by End Project Date.

5.9 The Certification Regarding Lobbying (attachment A) must be signed and returned with this disbursement agreement.

6. ACCEPTED
Signature of Authorized County Commission Representative

Date

7. APPROVED
Signature of Authorized Secretary of State Representative

Date

Attachment A

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

Statement for Loan Guarantees and Loan Insurance

The undersigned certifies, to the best of his or her knowledge and belief that:
If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. C. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature

Title

Organization